

“2014 Asotin Days Committee Meeting”

ASOTIN DAYS MINUTES

February 12, 2014

Asotin City Hall, 121 Cleveland Street, Asotin WA

CALL TO ORDER: Tiffany Rogers called the Asotin Days Meeting to order at 5:30p.m.

MEMBERS PRESENT: Vikki Bonfield, Tiffany Rogers, Tina Davidson, Jason Schlee, Jessica Schlee, Jess Hahn, Julie Schafer, Amber Neighbors, Tiffany Mbodji, Jennifer Bly, Rick Van Pelt, Bridget Sandoval, Jenni Light, Mary McCollum

Introductions were made on behalf of all the represented entities. Tiffany Rogers created a packet of previous Asotin Days Flyers and Forms. Tiffany Rogers stated the City of Asotin has approved a Resolution to allow the City of Asotin to help organize Asotin Days. Please see attached document. An Invitation letter was sent that included an agenda for discussion. Please see attached document.

Tiffany Rogers explained Asotin Days will be conducted under the Open Public Meeting Act and will use Roberts Rules as a guide for the Asotin Days Meetings. Tiffany Rogers explained that she, nor Deputy Clerk, Tina Davidson, Mayor, Vikki Bonfield nor Councilmember, Jennifer Bly could be an Asotin Days Committee Officer due to working for the City of Asotin as that would be a conflict of interest. However, they can be on the committee as the behind the scene representative for the City of Asotin. City Hall can be the location of the meeting place, and City staff can help with operations of preparing Asotin Days materials and activity locations. Next Meeting, a Chairperson, Vice-Chair, Secretary and Treasurer will have to be voted upon. Also, Asotin Days By-Laws will need to be created and a meeting date will need to be established. All in attendance agreed that 5:30pm was the best meeting time, due to most committee members are from Asotin and the thought is once you leave work at 5:00pm, nobody wants to drive home and then come back to Asotin for a later meeting. It was stated that anybody could attend the meeting at any time. If you do not get off work until later, you are still welcome to attend the meeting. The meeting will work around everybody's schedule and discussion can occur when you arrive.

This year the dates for Asotin Days are August 8th, 9th and 10th. Jess Hahn stated that all advertisement for Asotin Days should state 2nd **Full** Weekend in August. Every few years Asotin Days weekend will occur on the calendar which would not be the 2nd weekend in August. Jess Hahn stated that when that happens, some think it is the previous weekend. So he stated the word Full should be added to all advertisements.

Issues that were mentioned were to make sure that the Asotin Days can create funding for the Asotin Days Fund during Asotin Days. Also, mentioned was to keep Sunday of Asotin Days non-commercial. But in order to promote and profit from Asotin Days, Friday and Saturday the invitation would be open to all non-profit and commercial vendors.

Representatives for the following Activities:

Jason Schlee

Non-profits

Public relations

Jessica Schlee

Saturday Yard Sale

Tiffany Rogers

Saturday Bikes on the Blacktop

Saturday Parade

Saturday Fire and Police Demonstrations

Dunk Tank for Candidates (Election Year) Adele Plouff “Women’s League of Voters”

Chrome on the Creek, Jess Hahn

Help establish Chapel in the Park

Hot Wheels Race

Flame Coloring Contest

Posters with chosen car to host Asotin Days Poster Schedule of Events, City to print

Jess Hahn created a Vendor Map of City Park that will presented at the next meeting

City of Asotin Chamber provides the expense of the Jim Tuschoff Plaques

Asotin Cheer Leaders

Julie Schafer, Amber Neighbors, Tiffany Mbodji

Duck Race

Saturday vendor of festivities hamburgers hot dogs

Vikki Bonfield/Jennifer Bly

Class Reunions

Saturday night Street Dance with Beer Garden from Mattt’s Grill

Tina Davidson

Saturday Jumping Castle

City Staff Support

Asotin Days Webpage

LIONS, Rick Van Pelt

Saturday and Sunday LIONS Breakfast

Sunday LIONS BBQ

Sunday LIONS Horseshoe

Sunday LIONS “Run” new this year

Jenni Light

Behind the Scenes

Mary McCollum

Advertisement

Bridget Sandoval

Vendor

Activities to be confirmed

Kids Games

Face Painting

Saturday, Sunday Treats for sale by community groups

Saturday Food Vendors

Information Booth

Tiffany Rogers stated the City is going to try to manage the Wasp situation. Wasp traps will be made and distributed in the City Park and surrounding areas with the hope of catching the Queen before additional Wasps are created. Garbage, garbage cans and dumpsters will be strategically placed to avoid the Wasps.

Tiffany Rogers explained per Resolution #2014-514, the City of Asotin will deposit the Asotin Days Twin River Bank Account Balance into the new fund number 123 as its beginning balance and ask the previous signers on the Twin River Bank Account to close the Asotin Days Bank Account.

Tiffany Rogers stated Sunday of Asotin Days is already established, and Asotin Days should consist of more than Sunday if it is going to be called Asotin Days. Therefore, the new committee that will be established can create activities for Saturday and Friday.

Tiffany Rogers stated the meetings will be as short as possible. However, as Asotin Days gets closer they may be additional workshop meetings.

The next meeting will be March 12, 2014 5:30pm Asotin City Hall, Council Chambers.

ADJOURNMENT: Meeting adjourned at 7:10PM.

Tiffany Rogers