

“2014 Asotin Days Committee Meeting”

ASOTIN DAYS MINUTES

March 12, 2014

Asotin City Hall, 121 Cleveland Street, Asotin WA

CALL TO ORDER: Vikki Bonfield called the Asotin Days Meeting to order at 5:30p.m.

MEMBERS PRESENT: Vikki Bonfield, Tina Davidson, Jennifer Bly, Bob Van Pelt, Joann Miller, Rick Van Pelt, Lynn Jarvis, Wes Vaughn, Mary McCollum, Jenni Light, Jim Jarvis, Mike Hartley, Jackie Hough, Ben Martin, Nicky Spaulding & Cheyenne, Terry and Jonnie Herald, Amber Neighbors and Julie Schafer

Tiffany Rogers created a packet with Agenda, Asotin Days Flyers and miscellaneous forms. Vikki Bonfield stated the Tiffany was in training and so she would be leading the meeting. Vikki Bonfield stated that she had been addressed by a Lions Club member that had heard that we were taking over the Asotin Days account and that they had a problem with us doing this. Vikki clarified this statement by stating that Jessica Schlee was the Treasurer and that she didn't want to be in charge of the account anymore. Continue.....

Tiffany Rogers explained per Resolution #2014-514, the City of Asotin will deposit the Asotin Days Twin River Bank Account Balance into the new fund number 123 as its beginning balance and ask the previous signers on the Twin River Bank Account to close the Asotin Days Bank Account.

Vikki stated that City of Asotin has approved a Resolution to allow the City of Asotin to HELP organize Asotin Days. And that is all that we are trying to do is give a central location where people can get information and were all the committees can work together.

Vikki reviewed information form the last meeting for those who were not there. Asotin Days will be conducted under the Open Public Meeting Act and will use Roberts Rules as a guide for the Asotin Days Meetings. Vikki stated that at the previous meeting Tiffany Rogers explained that she, nor Deputy Clerk, Tina Davidson, Mayor, Vikki Bonfield nor Councilmember, Jennifer Bly could be an Asotin Days Committee Officer due to working for the City of Asotin as that would be a conflict of interest. However, they can be on the committee as the behind the scene representative for the City of Asotin. City Hall can be the location of the meeting place, and City staff can help with operations of preparing Asotin Days materials and activity locations.

Election of Officers: Chairperson- Wes Vaughn, Vice-Chair – Jackie Hough, Secretary and Treasurer will have to be voted upon at the next meeting due to the fact there are some questions about the bank account and the city.

Set Meeting Dates and Times: Regular Meetings 3rd Wednesday of the month at 5:30 pm at City Hall

April – 16th

May – 21st

June – 18th

July – 16th

Review By-Laws: The group decided that we only need “3” committee members.

Review Vendor Contract/Asotin Days Committee Vendor Description Listing:

Everyone is to read over and come back to next meeting with comments.

This form is for any vendor that wants to participate in Asotin Days.

Suggestions for Parade Grand Marshall(s):

Nomination Suggestions - Joann Miller

Wes Vaughn - REMOVE

Rick Van Pelt

Wes Vaughn asked to be removed from this list that there are others that have been here a lot longer than him. Vikki asked if there were any more nominations to please send them to Tiffany.

Parade Entry Forms: Will be mailed April 1st, 2014.

Any other flyers are welcome to go out at this time.

We can make copies for you at city hall.

Verify Schedule of Events:

Saturday: 6:30 – 9:30 Lions Club Breakfast - **Confirmed**
Add Museum to agenda-tours 10:00 – 5:00 - **Confirmed**
Cycles on Second Street - ???
6:00 Community Talent and Karaoke Contest – **Confirmed**
Hamburgers & Hot Dogs – **Confirmed**
Street Dance/Beer Garden: Matt's Grill – Beer Garden??
Homewrecker – Rick Laws Bank?
Marco Dominguez?
Mark Bowman Group?

Street Dance/Beer Garden is planned to give Class Reunions something to do Saturday evening.

Sunday: Chapel in the Park – Jonny Heald - **Confirmed**
Lions Run - ??? Still working on
Hot Wheels Races/Flame Coloring Contest -11:00 – 2:00 - **Confirmed**
Lions Club BBQ – 11:00 – 2:00 - **Confirmed**
Kids Games – Twin Rivers Bank is working on this with Julie Schafer and Jess Hahn to coordinate these activities.

There was some discussion about the Jumping Castle who was getting it and when. Need to decide on which day Saturday or Sunday or Both and where

Dunk Tank is being handled by Monte Renzelman and this will be focus on political candidates for this activity. So start trying to recruit people for this. It could be a real money maker if we get the right people up there. I'm thinking Ben Nichols, Brian Shinn, and Vikki Bonfield.....just to get started.

Establish Deadline for Publishing Posters, Brochures and Flyers: Due by Next Meeting!

Release to Use Images/Icons/Advertisement: Everyone was given a form for Release to Use Images/Icons/Advertising. We need this completed to use for advertising.

Contact Class Reunions: We are trying to research this information for Saturday. We have a senior high volunteer that needs community service hours researching this information. Please help us by getting the word out to anyone you know that we need Class Reunion for Saturday.

Friday Night “Youth DJ Dance” City Park 7:00 – 10:00 pm: Jon Devine is the DJ.

Concessions Available: Volunteered Nikki & Niece to help with this.

Tiffany Rogers will organize this event. Need volunteers to Chaperone.

This is to get the school kids involved in Asotin Days.

Other Items Discussed:

Fund raising for Asotin Days – Group would like to see a budget to show what funds we need.

Julie Schafer mentioned that the Fair Board wanted to know if we wanted to run the BINGO game on Sunday. It was decided that it would be great fund raising and that we would take this on. We volunteered Niki Spaulding and her Niece to help with this event and we will recruit others as time gets closer.

Jessica has Yard Sale Flyers done, please help by starting to pass out. We have copies at city hall if you need some.

Old Business Reminders:

This year the dates for Asotin Days are August 8th, 9th and 10th. Jess Hahn stated that all advertisement for Asotin Days should state 2nd **Full** Weekend in August. Every few years Asotin Days weekend will occur on the calendar which would not be the 2nd weekend in August. Jess Hahn stated that when that happens, some think it is the previous weekend. So he stated the word Full should be added to all advertisements.

Issues that were mentioned were to make sure that the Asotin Days can create funding for the Asotin Days Fund during Asotin Days. Also, mentioned was to keep Sunday of Asotin Days non-commercial. But in order to promote and profit from Asotin Days, Friday and Saturday the invitation would be open to all non-profit and commercial vendors.

Wasp traps will be made and distributed in the City Park and surrounding areas with the hope of catching the Queen before additional Wasps are created. Garbage, garbage cans and dumpsters will be strategically placed to avoid the Wasps

Representatives for the following Activities:

Jason Schlee

Non-profits

Public relations

Jessica Schlee

Saturday Yard Sale

Tiffany Rogers

Saturday Bikes on the Blacktop

Saturday Parade

Saturday Fire and Police Demonstrations

Dunk Tank for Candidates (Election Year) Adele Plouff “Women’s League of Voters”

Chrome on the Creek, Jess Hahn

Help establish Chapel in the Park – Jonny Heald

Hot Wheels Race

Flame Coloring Contest

Posters with chosen car to host Asotin Days Poster Schedule of Events, City to print
Jess Hahn created a Vendor Map of City Park that will presented at the next meeting
City of Asotin Chamber provides the expense of the Jim Tuschoff Plaques

Asotin Cheer Leaders

Julie Schafer, Amber Neighbors, Tiffany Mbodji

Duck Race

Saturday vendor of festivities hamburgers hot dogs

Vikki Bonfield/Jennifer Bly

Class Reunions

Saturday night Street Dance with Beer Garden from Matt's Grill

Tina Davidson

Saturday Jumping Castle

City Staff Support

Asotin Days Webpage

LIONS, Rick Van Pelt

Saturday and Sunday LIONS Breakfast

Sunday LIONS BBQ

Sunday LIONS Horseshoe

Sunday LIONS "Run" new this year

Jenni Light

Behind the Scenes

Mary McCollum

Advertisement

Activities

Kids Games - ?

Face Painting - Confirmed

Saturday, Sunday Treats for sale by community groups - ?

Saturday Food Vendors-?

Information Booth

The next meeting will be April 16th, 2014 5:30pm Asotin City Hall, Council Chambers.

ADJOURNMENT: Meeting adjourned at 7:10PM.

Vikki Bonfield