

ASOTIN CITY COUNCIL MINUTES
February 25, 2013
Asotin City Hall, 121 Cleveland, Asotin WA

CALL TO ORDER: Mayor Bonfield called the City Council Meeting to order at 5:30 p.m.

STAND FOR THE PLEDGE OF ALLEGIANCE

ROLL CALL: Mayor Vikki Bonfield; Keith Delzer, Joe Appleton, Anthony Rogers

STAFF PRESENT: Tiffany Rogers, Clerk-Treasurer

PRESS: none

AUDIENCE: Elaine Greene, Charlotte Tuttle, Eric Hasenoehrl, Lynn Jarvis

PUBLIC HEARING: none

ORAL COMMUNICATIONS- PUBLIC COMMENT: none

CONSENT CALENDAR:

The Council was presented with the following consent agenda:

- 1. Minutes of February 11, 2013 Meeting**
- 2. Expense Checks# 34297- 34324 \$19,309.77**
- 3. Payroll Checks# 34281-34296 \$9,239.11**
- 4. EFT – IRS \$2,438.74**
- 5. Void Checks #34283 #34291 did not include the retro January wage increase**

Councilmember Delzer made a motion to approve the consent calendar. Seconded by Councilmember Rogers. There was no discussion. All Aye. Motion carried.

Excused Councilmember's – Greg Fry, Mervin Schneider
Unexcused Councilmember's - none

SCHEDULED PUBLIC AGENDA ITEMS: none

OLD BUSINESS: none

NEW BUSINESS: none

CITY ENGINEER:

1. Second Street Project

- The TIB closeout paperwork for Second Street has been completed and is available for review/signature.
- The only additions to the project (cost-wise) was the cultural resource monitoring work for the Nez Perce Tribe and Keltic that was approved by TIB.
- A letter of appreciation has been drafted and signed by Mayor Bonfield that was sent to TIB and WM. Winkler Company. These are available for review.
- Keltic is still waiting an affidavit of wages paid information from Winkler. Once this is received, the retainage paperwork can be completed and sent to the state.

- As noted in the letters to Winkler and TIB, this project was successful (in both Phases) of reconstructing the street, addressing ADA and storm water issues, and improving the downtown business area. Keltic really appreciated the opportunity to assist the City with both phases. Councilmember Appleton made a motion to have Mayor Bonfield sign the project accounting history reports. Seconded by Councilmember Rogers. There was no discussion. All Aye. Motion carried.

2. DOE Stormwater

- Keltic is finishing up the research on design options for the Second Street storm water grant. A complete list of options should be available by the next Council meeting in two weeks. The list will include those items on the approved/non approved DOE list and maintenance cost options.
- It is the intent of this project to address Second Street storm water by improving the critical issues like pollutants, temperature, discharge into the stream, etc. while finding a low-cost maintenance option.

3. Stormwater Management Team: Asotin County Fair Wash Basin Issue

Keltic will be providing assistance with the design options available to address the Asotin County Fair Wash Basin situation.

CLERK'S REPORT:

1. Tiffany Rogers reported there were 52 Past Due Utility Customers for February 2013.
2. Tiffany Rogers read a Water report from PUD, Kent Holland, took monthly water samples all is ok. Locates – rebuilt $\frac{3}{4}$ galvanized services at 414 Kings Lane. The tap for this service was 1” so PUD rebuilt the service to 1” poly and installed a used 1” meter. PUD rebuilt all the pressure reducing valves with the exception of the new ones in Riverpointe and one relief valve on Garfield. PUD also rebuilt the control valves in both wells. PUD will rebuild the relief valve on Garfield in the next couple weeks. Figured an estimate of materials to upgrade a $\frac{3}{4}$ service to 1 $\frac{1}{2}$ “.
3. Tiffany Rogers reported she has investigated the possibility of accepting ACH Auto-Pay Automatic Utility Payments through Twin River Bank. Utility customers can complete a form that authorizes the City of Asotin and Twin River Bank to deduct Utility Payments on the 20th of each month from their bank account. If the due date falls on a weekend or holiday, payment will be deducted the following business day. This can help avoid forgotten payments, assist those who travel periodically, are in the military and want the convenience of automatic payments. The City of Asotin and Twin River Bank does not charge for this service. A Utility Billing will be sent in the mail at the end of each month. The financial institution will automatically deduct the amount for the current utility payment from the account indicated. Payment will be itemized on bank statement. If funds are unavailable, notification will be given and utility customer will need to pay with a cashier’s check, money order or cash. Additional charges, including a late fee will be applied if this should occur. A written confirmation will be sent once the authorization form has been processed.

POLICE REPORT: none

CITY ATTORNEY: none

FIRE DEPARTMENT: none

PLANNING COMMISSION: none
CONSULTANT REPORTS: none
COMMITTEE REPORTS: none

COUNCIL COMMUNICATIONS

Mervin Schneider – none

Joe Appleton- Councilmember Appleton reported the new Police cars will be here Friday. Taking the consideration of the \$5,000.00 trade for the old police cars, there was enough money in the budget to cover two new digital radios.

Greg Fry - none

Keith Delzer – none

Anthony Rogers – Councilmember Rogers reported city hall is still receiving phone calls about the noon whistle. Residents are still asking to run the noon whistle. Councilmember Rogers stated he was in favor of having the noon whistle. Councilmember Appleton would like to keep the noon whistle too. Councilmember Rogers asked the audience if they would still like to have the noon whistle. The audience stated yes. Councilmember Rogers will contact Noel Hardin to inform him the City would like to continue the noon whistle and ask for training and information. Therefore, cross training will need to be a part of this project with Councilmember Appleton, Rogers and Bob Portlock.

Councilmember Rogers stated he has received complaints about parking on Second Street. Second Street parking is reserved for businesses of the City of Asotin. The City would like to ask persons who have meetings in the City of Asotin that last for more than two hours to use the back parking lots of the business when available. Customers are having a hard time finding parking spaces in front of Pioneer Insurance, Daily's, Clucking Hens and Friends.

MAYOR'S REPORT:

Marina Update – Mayor Bonfield sent a letter to the Walla Walla Branch Corp of Engineers in August 2012 asking for an extended lease. January 2013, Corp of Engineers replies with a letter stating the local office (Walla Walla) does not issue those permits. Wanda Keefer from the Port of Clarkston is going to Washington DC March 3rd to ask for an extended lease for the City of Asotin from the Corp of Engineers. Mayor Bonfield has a 40 page presentation that Wanda Keefer will deliver on behalf of the City of Asotin. Mayor Bonfield appreciates her willingness to do this for the City. A thank you to Eric Hasenoehrl for his information and knowledge on this project too.

Cemetery- The City of Asotin Cemetery is within the cemetery district which receives \$6,000.00 from property taxes. Mayor Bonfield will ask the City Attorney to investigate the laws governing the cemetery district. Tax dollars would help cover costs to maintain the cemetery from mowing, removal of weed and general upkeep.

Mayor Bonfield stated, Nelle Murry from the Asotin County Weed Department has a new bug that will eat the puncture weed by the water tower. Maybe the bugs could be an option to use at the cemetery.

FYI – After attending the town hall meeting for the City-County Government hosted by the Asotin County Commissioners, Mayor Bonfield talked with Darla McKay, Asotin County Auditor to see how the Freeholders for the City- County Government were going to be placed

and designed on the ballot. There will be 17 Positions, any number of people can run for the elected freeholder positions and the top winner from each position will hold that position.

One of the most puzzling questions for, Mayor Bonfield was “Why are the free holders at large”? Why were the districts not based from the Commissioner Districts. The districts are based from the legislative district.

The other concern is due to the free holders being at large, the City of Asotin may not receive adequate representation.

The City Attorney Jane Richards stated the Councilmember handbook for the city states councilmember’s can take a position on the initiative. The City can take a stand and the City can vote as a government. RCW’s allow each local government to take a position. City councilmember’s were elected to be representatives on behalf of the municipality. The Mayor and Councilmember represent the community and if the community is against the decision you can agree as a body, then you vote privately.

Mayor Bonfield would like to hold a town meeting to obtain information from our citizens so they can give an opinion to the council. Mayor Bonfield would take the position of the majority even if it wasn’t her personal opinion. The City of Asotin and its citizens have to be prepared and make sure our community receives representation.

In research that was conducted by Mayor Bonfield and attending the town hall meeting at the Asotin County Commissioners Chambers, the outcome from other entities that have tried this combination stated it did not save money, it did not decrease the size of government and when the studies were completed there was an opt out option called a divorce clause after 4 years that can occur, if they received enough signatures they were able to proceed with the divorce clause.

RESOLUTIONS & ORDINANCES:

Councilmember Appleton made a motion to approve Resolution 13-489 declaring the 2002 Ford F-150 Pickup VIN#1FTRF17232NB91955 Surplus. Seconded by Councilmember Rogers. There was no discussion. All Aye. Motion carried.

The following ordinances were tabled until a later date:

Ordinance 2013-767 City Park

Ordinance 2013-768 Chief Looking Glass Park

EXECUTIVE SESSION: RCW 42.30.110 (Time-Time) - none

ADJOURNMENT: Motion to adjourn the meeting made by Councilmember Rogers. Seconded by Councilmember Appleton. Motion carried. Meeting adjourned at 6:45PM.

Mayor, Vikki Bonfield

Clerk/Treasurer, Tiffany Rogers