**ASOTIN CITY COUNCIL MINUTES**

**Monday, February 11, 2019**

**Asotin City Hall, 121 Cleveland Street, Asotin WA**

1. **CALL TO ORDER:** Mayor Bonfield called the City Council Meeting to order at

 5:30p.m.

1. **PLEDGE OF ALLEGIANCE:** Councilmember Appleton Led the Pledge of Allegiance.

**ROLL CALL:** Joe Appleton,Jennifer Bly, Lori Loseth, Dwayne Paris, Mervin Schneider

**STAFF PRESENT:** City Attorney**,** Jane Richards, Police Chief, Monte Renzelman

**PRESS**: None

**AUDIENCE:** Oscar Bly, Port of Clarkston Manager, Wanda Keefer, Linda & Tony Gonzales, Asotin County Commissioner, Chris Seubert

1. **PUBLIC HEARING: Started: 5:35**

Wanda Keefer, Port of Clarkston explained the importance of growing telecommunication in the City. The need to grow infrastructure creates better service to customers. Asotin County Commissioner, Chris Seubert asked about the cost associated with this. Wanda replied there is no set budget at this time, however she has an estimate of ½ million. City Attorney, Jane Richards asked about how this coincides with NOANET that we signed a franchise agreement with. Wanda stated that the NOANET agreement should have been Non-exclusive and therefore leaves it up to the agency. City Attorney, Jane Richards would like to review agreement just to make sure. Councilmember Appleton made a motion to accept Ordinance. Seconded by Councilmember Paris. There was no discussion. All Ayes. Motion carried.

1. **ORAL COMMUNICATIONS- PUBLIC COMMENT**: None

Mayor Bonfield explained in consideration of others wishing to speak, your remarks will be limited to three minutes for items not listed on the agenda. Please stand, state your name and address for the records.

1. **CONSENT CALENDAR:**
2. **Minutes of January 28, 2018 Regular Meeting**
3. Expense Checks- #41664 $750.00 #71676-#41703 $17,243.37 To Include EFT’s
4. Payroll Checks- #41665-#41675 $23,244.49 #41704-#41711 $8,850.91 To Include EFT’s
5. Voids- EFT $453.47
6. Approval of Unexcused and/or Excused Councilmember’s absents

Councilmember Bly made a motion to approve the consent calendar. Seconded by Councilmember Appleton. There was no discussion. All Ayes. Motion carried.

1. **UNFINISHED BUSINESS:**
2. **Riverpointe Park**
3. **NEW BUSINESS:**
4. **Councilmember Paris to discuss AWC High School Scholarship/Nominating Committee**

Councilmember Paris explained the program and asked for council volunteers to help with the nominations. Councilmember Loseth and Councilmember Appleton agreed to help.

1. **CONSULTANT/CONTRACTOR REPORTS:**

**Keller Associates, Inc.**

1. **2nd Street Stormwater Project –** City Attorney,Jane Richards reported that the Stormwater sign has been removed from the resident’s yard. It doesn’t mean the project is complete, since we are in Arbitration.
2. **TIB 4th Street Rehabilitation –** Mayor Bonfieldstated there is more work to be done, however will need to wait till spring when the weather warms up.
3. **CLERK’S REPORT:**
4. **January 2019 Asotin Municipal Court**

Mayor Bonfield reported the January 2019 Asotin Municipal Court collected $2,759.95 and the City’s portion was $1,168.07

1. **Past Due Utility Accounts for January**

Mayor Bonfield reported on the past due utility accounts for January. $14,662.47 total delinquents. Mayor Bonfield has given clerk authority to take action against delinquent accounts.

**DEPARTMENTS:**

1. **POLICE DEPARTMENT:**

Police Chief, Monte Renzelman reported he has been working on sex offender incident along with training at the school. He has been spending 80% of his time at the school trying to get the “Active Shooter” plan in place. Police Chief, Monte Renzelman started this project and has been very active in getting everyone on board. The new plan is to RUN-HIDE-FIGHT. The new plan would involve students coming to City Hall as a “Safe Location” during an incident. The council agreed this would be ok during this kind of activity. The County Annex building will also be a “Safe Location” and everyone will be getting a copy of the plan once completed.

Police Chief, Monte Renzelman also stated there will be a Jail Meeting at the Jail on the 14th at 10:00 and Councilmember Appleton will be attending.

1. **CITY ATTORNEY:**

City Attorney, Jane Richards reported she participated in the deposition on the Western Construction arbitrary. Very long process and Keller & Associates is doing an awesome job and their council has great knowledge and is very educated. Arbitration should be around October of 2019, which will give her more time to do discovery depositions. There is going to be money that the city will need to put up as a retainer and she will need to discuss this with Clerk/Treasurer, Tiffany Rogers on how this will work. Mayor Bonfield stated there is still some money in this fund that we can use for the retainer. When we prevail, we will get this money returned back to the city.

1. **FIRE DEPARTMENT:**

City of Asotin Fire Lieutenant, Dwayne Paris stated **VOTE EMS, VOTE EMS, VOTE EMS!**

1. **PLANNING COMMISSION:** None
* Next Planning Commission meeting will be Thursday, April 4, 2019 7:00pm
1. **ASOTIN MUNICIPAL COURT:**

**2019 ASOTIN MUNICIPAL COURT DATES**

Jan 24 July 25

Feb 28 Aug 22

Mar 28 Sept 26

Apr 25 Oct 24

May 23 Nov21

June 27 Dec 19

**f. ASOTIN DAYS**

* Next Regular Meeting Wednesday, February 20 ,2019 5:30pm City Hall

**COMMITTEE REPORTS:**

a. **Mayor Pro-Tem–**Jennifer Bly

b. **Administrative Personnel**-Jennifer Bly

c. **Public Safety (Law Enforcement, Fire Safety, Emergency Services)**–Joe Appleton &Dwayne Paris

d. **Public Works (Water, Sewer, Utility Franchises)**–Jenifer Bly

e. **Transportation (Streets, Dept of Transportation Liaison)** - Mervin Schneider

f. **Parks and Recreation (Parks, Cemetery, Asotin Community Center)**– Joe Appleton & Mervin Schneider

g. **Finance -** Jennifer Bly & Mervin Schneider

h. **Asotin County EMS Board -**Lori Loseth Quarterly 2nd Tuesday @ 7:30am Tri-State Hospital

i. **Asotin County Health District -** Vikki Bonfield 4th Monday @ 1pm Asotin County Annex

j. **PTBA -** Mervin Schneider 2nd Wednesday @ Clarkston PTBA Bldg 15th Street

k. **MPO Technical Advisory Committee** - Bob Portlock 4th Wednesday @ 1:30pm Lewiston Public Works Bldg

l. **MPO Policy Board**–Vikki Bonfield 2ndThursday @ 4pm Lewiston Public Works Bldg

m. **Stormwater -** Jennifer Bly Quarterly 2nd Monday @ 3-5pm Asotin County Annex

n. **Asotin Days** - Lori Loseth 3rd Wednesday of the month @ 5:30pm City Hall

1. **COUNCIL COMMUNICATIONS:**

**Agenda Related Topics**

**Joe Appleton-** Mayor Bonfield reported Public Works Superintendent, Bob Portlock fixed the flag on the Memorial Bridge and it will now be able to be raised and lowered. He will also be installing new light.

**Jennifer Bly-** Councilmember Bly wanted to THANK the guys for snow removal. They are doing an awesome job.

**Lori Loseth**- Councilmember Loseth stated she wants to make sure we recognize all the work that Nelle Murray had put in to her request. The information she gathered was very helpful and she wanted to have it in writing that she really appreciates it, when someone who has a request does the background work and research as Nelle Murray had done. And wants it to be noted that it was not the DOE that was the decision breaker, but that it was based on the ordinance.

**Dwayne Paris-** Councilmember Parisstated the lights are out in the parking lot at Chief Looking Glass Park. There are three lights that are out. The Women’s bathroom light is also out and it makes it very dark. Also, the bathroom is left unlocked and that could lead to some trouble. VOTE! VOTE! VOTE!

**Mervin Schneider-**None

**MAYOR’S REPORT:** None

1. **RESOLUTIONS & ORDINANCES:**
2. **First reading of Ordinance #2018-839** An Ordinance of the City of Asotin, Washington,

Granting A Nonexclusive Telecommunications Franchise To The Port of Clarkston and Other Matters Properly Relating Thereto. Councilmember Appleton made a motion to accept the First reading of Ordinance #2018-839 An Ordinance of the City of Asotin, Washington, Granting A Nonexclusive Telecommunications Franchise To The Port of Clarkston and Other Matters Properly Relating Thereto. Ordinance. Seconded by Councilmember Paris. There was no discussion. All Ayes. Motion carried.

**EXECUTIVE SESSION: RCW 42.30.110:** None

**ADJOURNMENT:** Motion to adjourn the meeting made by Councilmember Schneider. Seconded by Councilmember Bly. There was no discussion. All Ayes. Motion carried. Meeting adjourned at 6:05pm.

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Mayor Bonfield

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Deputy Clerk, Tina Davidson