**ASOTIN CITY COUNCIL MINUTES**

**Monday, March 25, 2019**

**Asotin City Hall, 121 Cleveland Street, Asotin WA**

1. **CALL TO ORDER:** Mayor Bonfield called the City Council Meeting to order at 5:30p.m.
2. **PLEDGE OF ALLEGIANCE:** Councilmember Appleton Led the Pledge of Allegiance.

**ROLL CALL:** Joe Appleton,Jennifer Bly,Lori Loseth, Dwayne Paris, Mervin Schneider

**STAFF PRESENT:** Clerk/Treasurer, Tiffany Rogers, City Attorney, Jane Richards

**PRESS**: None

**AUDIENCE:** Charlotte Tuttle, JoAnne Miller, Elaine Greene, Ron Hostettler, Judy Floch,

Jim Jeffreys, Cayuy Hooker, Coleen Tevica

1. **PUBLIC HEARING:** None

1. **ORAL COMMUNICATIONS- PUBLIC COMMENT**:

 Resident, Charlotte Tuttle reported on the Asotin County Commissioners meeting.

1. **CONSENT CALENDAR:**

 **a. Minutes of March 11, 2019 Regular Meeting**

 **b.** Expense Checks- #41784-#41792-#41814 $36,202.24 To Include EFT’s

 **c.** Payroll Checks- #41785-#41791 $12,947.38 To Include EFT’s

 **d.** Voids- None

Councilmember Bly made a motion to approve the consent calendar. Seconded by Councilmember Paris. Councilmember Schneider discussed the sell of the police car. Mayor Bonfield stated the police car will be sold on the Public Auction site which will cover the cost to pay off the loan. All Ayes. Motion carried.

1. **UNFINISHED BUSINESS:**
2. **Riverpointe Park**

Tabled

1. **NEW BUSINESS:**
2. **Asotin LIONS Club is asking for a Special Occasion Licenses located at the Asotin**

**Museum Lot 21 Filmore Street Asotin WA Licenses to sell beer, wine, spirits on April 25, 2019 5pm-11pm and April 26, 2019 1pm-1am, April 27, 2019 9am-1am, April 28,2019 10am-3pm**

 The City of Asotin received the Special Occasion Licenses Permit for the Asotin LIONS

 Club to sell beer, wine and spirts from April 25th – April 28th.  Council agreed there are no

 objections to this request, they may go forward with the permit.

1. **CONSULTANT/CONTRACTOR REPORTS:** None

**Keller Associates, Inc.**

1. **2nd Street Stormwater Project**
2. **TIB 4th Street Rehabilitation**
3. **2019-2020 TIB 2nd Street Pavement Project**
4. **CLERK’S REPORT:** None

**DEPARTMENTS:**

1. **POLICE DEPARTMENT:**

Mayor Bonfield stated Police Chief, Monte Renzelman is at conference this week. However, he is asking what date and time would work for the council for thejail committee to do an hour-long presentation to the Asotin City Council. The jail committee is doing presentations at City of Clarkston and Asotin County. The council agreed they would like the presentation during a regular council meeting so the public can be involved too.

1. **CITY ATTORNEY:** None
2. **FIRE DEPARTMENT:** None

1. **PLANNING COMMISSION:**
* Chairman, Jim Jeffreys stated there was a Public Hearing for a variance at 310 Harding Street. The variance was approved. The council decided they would like to see a copy of the approved Planning Commission minutes before a decision was made.
* Next Planning Commission meeting will be Thursday, July 11, 2019 7:00pm City Hall
1. **ASOTIN MUNICIPAL COURT:**

**2019 ASOTIN MUNICIPAL COURT DATES**

Jan 24 July 25

Feb 28 Aug 22

Mar 28 Sept 26

Apr 25 Oct 24

May 23 Nov21

June 27 Dec 19

**f. ASOTIN DAYS:**

* Next Asotin Days Meeting will be Wednesday, May 15 ,2019 5:30pm City Hall

Asotin Days, Chairperson, Judy Floch stated the next Asotin Days meeting will be in May not April due to the involvement in the Asotin County Fair. The committee is working on updating the by-laws. JoAnne Miller, Ron Hostetler and Wes Vaughn have additional language they would like updated and work on the organizational layout.

Asotin Days, Secretary Lori Loseth stated Asotin Days would like to function on 2nd Street to bring more people to the LIONS Club Breakfast on Saturday of Asotin Days. Asotin Days committee will formally request shutting down 2nd Street, Cleveland to Filmore on Saturday for Vendors and the LIONS Club Breakfast. Also, Asotin Days would like the updated by-laws to be posted on the City of Asotin website.

Charlette Tuttle asked if the school will open the gate in the alley for the Asotin County Fair. Mayor Bonfield stated the school is aware of opening the gate for that weekend.

**COMMITTEE REPORTS:**

a. **Mayor Pro-Tem–**Jennifer Bly

b. **Administrative Personnel**-Jennifer Bly

c. **Public Safety (Law Enforcement, Fire Safety, Emergency Services)**–Joe Appleton &Dwayne Paris

d. **Public Works (Water, Sewer, Utility Franchises)**–Jenifer Bly

e. **Transportation (Streets, Dept of Transportation Liaison)** - Mervin Schneider

f. **Parks and Recreation (Parks, Cemetery, Asotin Community Center)**– Joe Appleton & Mervin Schneider

g. **Finance -** Jennifer Bly & Mervin Schneider

h. **Asotin County EMS Board -**Lori Loseth Quarterly 2nd Tuesday @ 7:30am Tri-State Hospital

i. **Asotin County Health District -** Vikki Bonfield & Lori Loseth 4th Monday @ 1pm Asotin County Annex

j. **PTBA -** Mervin Schneider 2nd Wednesday @ Clarkston PTBA Bldg 15th Street

k. **MPO Technical Advisory Committee** - Bob Portlock 4th Wednesday @ 1:30pm Lewiston Public Works Bldg

l. **MPO Policy Board**–Vikki Bonfield 2ndThursday @ 4pm Lewiston Public Works Bldg

m. **Stormwater -** Jennifer Bly Quarterly 2nd Monday @ 3-5pm Asotin County Annex

n. **Asotin Days** - Lori Loseth 3rd Wednesday of the month @ 5:30pm City Hall

1. **COUNCIL COMMUNICATIONS:**

**Agenda Related Topics**

**Joe Appleton-** Councilmember Appleton would like the council to consider a local riding club to place a sign located by the “Welcome” sign since the riding club’s headquarters is located in Asotin. Mayor Bonfield asked Councilmember Appleton to bring in a copy of the logo.

**Jennifer Bly-** None

**Lori Loseth**- None

**Dwayne Paris-** None

**Mervin Schneider-** None

**MAYOR’S REPORT:** None

1. **RESOLUTIONS & ORDINANCES:**
2. **Second reading of Ordinance 2019-841** An Ordinance of the City of Asotin, Washington,

Repealing Ordinance 05-670 Asotin Municipal Code Section 13.10.050 of Chapter 13.10 Sewer Administration Code and Providing for the Effective Date Hereof. Councilmember Bly made a motion to approve the second reading of Ordinance 2019-871 An Ordinance of the City of Asotin, Washington, Repealing Ordinance 05-670 Asotin Municipal Code Section 13.10.050 of Chapter 13.10 Sewer Administration Code and Providing for the Effective Date Hereof. Seconded by Councilmember Loseth. There was no discussion. All Ayes. Motion carried.

1. **Resolution 2019-646** A Resolution Before the Asotin City Council Being a Resolution

Declaring the 2013 Ford VIN#1FAHP2M85DG202183 Taurus Police Vehicle Surplus

Councilmember Bly made a motion to approve Resolution 2019-646 A Resolution Before the Asotin City Council Being a Resolution Declaring the 2013 Ford VIN#1FAHP2M85DG202183 Taurus Police Vehicle Surplus. Seconded by Councilmember Paris. There was no discussion. All Ayes. Motion carried.

**EXECUTIVE SESSION: RCW 42.30.110:** None

**ADJOURNMENT:** Motion to adjourn the meeting made by Councilmember Schneider. Seconded by Councilmember Bly. There was no discussion. All Ayes. Motion carried. Meeting adjourned at 5:57pm.

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Mayor Bonfield

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Clerk/Treasurer, Tiffany Rogers