**ASOTIN CITY COUNCIL MINUTES**

**Monday, September 9, 2019**

**Asotin City Hall, 121 Cleveland Street, Asotin WA**

1. **CALL TO ORDER:** Mayor Bonfield, called the City Council Meeting to order at 5:30p.m.
2. **PLEDGE OF ALLEGIANCE:** Councilmember Appleton Led the Pledge of Allegiance.

**ROLL CALL:** Joe Appleton, Jennifer Bly,Lori Loseth,Dwayne Paris, Mervin Schneider

**STAFF PRESENT:** Clerk/Treasurer, Tiffany Rogers

**PRESS**: None

**AUDIENCE:** Oscar Bly,Elaine Greene, Charlotte Tuttle

1. **PUBLIC HEARING:** None

1. **ORAL COMMUNICATIONS- PUBLIC COMMENT**:

Resident, Elaine Greene, stated her Wilson Lane property water meter has not been read since the road was graded. Clerk/Treasurer, Tiffany Rogers will contact the Public Works Department.

Resident, Charlotte Tuttle reported on the Asotin County Commissioners Meeting.

1. **CONSENT CALENDAR:**
2. Minutes of August 26, 2019 Regular Meeting
3. Expense Checks- #42246-#42268 $120,416.84 To Include EFT’s
4. Payroll Checks-#42236-#42245 $24,710.17 To Include EFT’s
5. Voids- None

Councilmember Bly made a motion to approve the consent calendar. Seconded by Councilmember Loseth.

All Ayes. There was no discussion. Motion carried.

**Approval of Unexcused and/or Excused Councilmember’s absence**: None

1. **UNFINISHED BUSINESS:**
2. **Washington Street-Kings Lane Issue Committee Report**

Councilmember Schneider asked to have this item removed from the agenda as a decision has been made to fill the holes.

1. **2019 Building Inspector Contracts**

Mayor Bonfield asked this be discussed in Executive Session due to contracts.

1. **NEW BUSINESS:**
2. **Recovery Month in City of Asotin**

Mayor Bonfield stated the city does hereby proclaim Recovery Month in the City of Asotin.

**WHEREAS**, behavioral health (mental health and substance use disorders) is an essential part of one’s overall health and wellness; and

**WHEREAS**, the Behavioral Statistics and Quality report of 2015, an estimated 8.1 % (10,044) people in the City of Asotin likely met the criteria for a substance use disorder and according to the Behavioral Risk Factor Surveillance System, 11% (13,651) reported poor mental health in 14 day out of 30 days in 2014; and

**WHEREAS**, preventing and overcoming behavioral health disorders is essential to achieving healthy lifestyles both physically and emotionally; and

**WHEREAS**, prevention and treatment are effective and people in the City of Asotin recover; and

**WHEREAS**, National Recovery Month is an avenue to provide resources and information about how to prevent behavioral health issues, recognize the signs of a disorder, and guide those in need to appropriate treatment and recovery support services; and

**WHEREAS**, this year’s National Recovery Month theme, “*Join the Voices for Recovery: Invest in Health, Home, Purpose, and Community,”*highlights the important role we each have in supporting the people around us; and

**WHEREAS**, we recognize that those in treatment should have the same access to treatment options and follow up support that those with other medical conditions receive; and

**WHEREAS**, Medication Assisted Treatment (MAT) is the scientifically recognized treatment protocol for opioids and those receiving MAT services should be considered in recovery; and

**WHEREAS**, to help more people achieve and sustain long-term recovery, the City of Asotin invites all residents to participate in *National Recovery Month*; and

**NOW, THEREFORE**, be is resolved, that we, the City of Asotin Council, do hereby proclaim September 2019 as Recovery Month in the City of Asotin.

Councilmember Bly made a motion to approve the September 2019 Recovery Month Proclamation. Seconded by Councilmember Appleton. All Ayes. There was no discussion. Motion carried.

1. **CONSULTANT/CONTRACTOR REPORTS:** None

**Keller Associates, Inc.**

1. **TIB 4th Street Rehabilitation**
2. **2019-2020 TIB 2nd Street Pavement Project**
3. **CLERK’S REPORT:**
4. **August 2019 Asotin Municipal Court**

The City of Asotin Municipal Court received $4,444.00 for fines and fees for August.

 $2,652.73 was distributed to the State of Washington. $31.07 was distributed to Asotin

 County for Crime Victims. The city received $1,760.20. Today the city received $1,200.00

 from the Credit Bureau for past due infraction accounts. Since using the Credit Bureau the

 income has been steady.

 **2. Past Due Utility Accounts for August**

 Clerk/Treasurer, Tiffany Rogers reported there were 35 past due utility accounts for August.

**DEPARTMENTS:**

1. **POLICE DEPARTMENT:** None
2. **CITY ATTORNEY:** None
3. **FIRE DEPARTMENT:**

 City of Asotin Fire Lieutenant, Dwayne Paris stated there are street corner intersections with

 overgrown trees, shrubs and bushes and it is difficult to see past them. You have to pull further

into the street to see the oncoming traffic. He stated no matter if he is in a small compact car and/or the Fire Truck he still can’t see past the obstructions. Also, the alleyways are getting closed in with homeowners’ junk and items being placed in the alleyways. Clerk/Treasurer, Tiffany Rogers stated all she needs is the property address and a letter can be sent to the homeowner. Mayor Bonfield stated grading is planned for the alleyways this fall as well. Therefore, the junk, debris, bushes, shrubs and trees will have to be removed before that time.

1. **PLANNING COMMISSION:**
* Next Planning Commission meeting will be October 10, 2019 7:00pm City Hall
* Planning Commission still has an opening for a commissioner. Please contact City Hall for an application or call 509-243-4411
* Mayor Bonfield stated she will be sending the Comprehensive Plan to the council this week. They will have a week to review and make changes. Then she will forward to the Planning Commission for review and to identify issues. Elaine Greene stated the Planning Commission can review at their October 10th meeting.
1. **ASOTIN MUNICIPAL COURT:**

**2019 ASOTIN MUNICIPAL COURT DATES**

September 26 October 24 November 21 December 19

1. **ASOTIN DAYS:**
* Next Regular Meeting September 11th 5:30pm City Hall

**COMMITTEE REPORTS:**

a. **Mayor Pro-Tem–**Jennifer Bly

b. **Administrative Personnel**-Jennifer Bly

c. **Public Safety (Law Enforcement, Fire Safety, Emergency Services)**–Joe Appleton & Dwayne Paris

d. **Public Works (Water, Sewer, Utility Franchises)**–Jenifer Bly

e. **Transportation (Streets, Dept of Transportation Liaison)** - Mervin Schneider

f. **Parks and Recreation (Parks, Cemetery, Asotin Community Center)**– Joe Appleton & Mervin Schneider

g. **Finance -** Jennifer Bly & Mervin Schneider

h. **Asotin County EMS Board -**Lori Loseth Quarterly 2nd Tuesday @ 7:30am Tri-State Hospital

i. **Asotin County Health District -** Vikki Bonfield & Lori Loseth 4th Monday @ 1pm Asotin County Annex

j. **PTBA -** Mervin Schneider 2nd Wednesday @ Clarkston PTBA Bldg 15th Street

k. **MPO Technical Advisory Committee** - Bob Portlock 4th Wednesday @ 1:30pm Lewiston Public Works Bldg

l. **MPO Policy Board**–Vikki Bonfield 2ndThursday @ 4pm Lewiston Public Works Bldg

m. **Stormwater -** Jennifer Bly & Bob Portlock Quarterly 2nd Monday @ 3-5pm Asotin County Annex

n. **Asotin Days** - Lori Loseth 3rd Wednesday of the month @ 5:30pm City Hall

1. **COUNCIL COMMUNICATIONS:**

**Agenda Related Topics**

**Joe Appleton-** None

**Jennifer Bly-** Councilmember Bly attended theStormwater meeting today. The City of Asotin has $41,955.89 in the Stormwater account from the deposits that are paid from the utility bills. The Stormwater Capacity Grant is pooled together with the City of Asotin, City of Clarkston and Asotin County is usually $150,000. It has now been increased to $240,000 which will allow for additional projects in 2020. Public education and outreach are a requirement from the Department of Ecology. There is funding to educate the teachers to teach the students about stormwater programs through the Palouse Conservation District with training in January-June. Asotin County Stormwater has swept 718 lane miles of road so far this year. The vector truck has picked up 264 tons of material from the drains. They have added Pond Maintenance to their job descriptions. The 2020 budget was reviewed. It is time to sign the partnership agreement with Asotin County, City of Asotin, City of Clarkston and the Department of Ecology for the Stormwater Capacity Grant. The signing page is going to the City of Clarkston Council meeting tonight for their vote and signature. Councilmember Bly would like to vote tonight and authorize the Mayor to sign when we get the agreement from Asotin County. Councilmember Paris made a motion to authorize the Mayor to sign the 2019-2021 Stormwater Capacity Grant pending the review of any structural changes. Seconded by Councilmember Bly. All Ayes. There was no discussion. Motion carried.

**Lori Loseth**- Councilmember Loseth wanted to thank everyone for their condolences to her family. She also wanted to thank Police Chief, Monte Renzelman for attending career day at Walla Walla Community College. As always, the Asotin-Anatone School students presented themselves well on behalf of Asotin. People commented on the police presentation and how well behaved the Asotin students were. She just wanted to recognize the kids that are doing good work and who are representing Asotin well.

**Dwayne Paris**- Councilmember Paris stated he wanted to send his condolences to Councilmember Loseth and her family. He reminded everyone that Wednesday, September 11th will be the 911 procession that will start in Asotin on 2nd Street at 5:30pm. He stated when the first responders go by on the parade route, please show support respectively by waving as they go by. He stated the first responders really do appreciate the support from the community. The Junior Fire Fighters are required to be in the procession so they can learn about what happened and learn to respect the situation. Councilmember Loseth stated things like this bring us together. The brother hood of the fire is really impressive and nice to be included to be able to celebrate with the community as there are no politics, it is a solemn feeling and it brings us together as it is important to know the history behind it.

**Mervin Schneider-** None

**MAYOR’S REPORT:**

Mayor Bonfield stated she was talking with the Asotin-Anatone School District Superintendent, Dale Bonfield about the active shooter training at the school that occurred for the staff before school started. He stated Police Chief, Monte Renzelman did an absolutely, amazing and excellent job preparing, organizing, and participating in the training. It was far above and beyond what they expected.

1. **RESOLUTIONS & ORDINANCES:**

 **1.** **Resolution #2018-630** A Resolution of the Council of the City of Asotin Being A Resolution

 Declaring the City of Asotin Microwave Antenna, Radio System, Equipment and Structures

 Surplus Property

 Councilmember Bly made a motion to approveResolution #2018-630A Resolution of the

 Council of the City of Asotin Being A Resolution Declaring the City of Asotin Microwave

 Antenna, Radio System, Equipment and Structures Surplus Property. Seconded by

 Councilmember Schneider. All Ayes. There was no discussion. Motion carried.

1. **Resolution #2019-660** A Resolution Before the Asotin City Council Being A Resolution

Allowing Members of Legislative Bodies to Serve as Volunteer Firefighters, Volunteer Ambulance Personnel or Reserve Law Enforcement Officers

 Councilmember Bly made a motion to approve Resolution #2019-660 A Resolution

 Before the Asotin City Council Being A Resolution Allowing Members of Legislative

 Bodies to Serve as Volunteer Firefighters, Volunteer Ambulance Personnel or Reserve Law

 Enforcement Officers. Seconded by Councilmember Loseth. All Ayes. There was no

 discussion. Motion carried.

**EXECUTIVE SESSION: RCW 42.30.110(i) Contracts 6:15pm-6:50pm**

Mayor Bonfield asked for an Executive Session for Contracts. 6:30pm Councilmember Bly asked for an additional twenty minutes.

Conducting additional research.

**ADJOURNMENT:** Motion to adjourn the meeting made by Councilmember Schneider. Seconded by Councilmember Bly. There was no discussion. All Ayes. Motion carried. Meeting adjourned at 6:51pm.

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Mayor Bonfield

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Clerk/Treasurer, Tiffany Rogers