**ASOTIN CITY COUNCIL MINUTES**

**February 10, 2020**

**Asotin City Hall, 121 Cleveland Street, Asotin WA**

1. **CALL TO ORDER:** Mayor Paris called the City Council Meeting to order at 5:30p.m.
2. **PLEDGE OF ALLEGIANCE:** Councilmember Appleton Led the Pledge of Allegiance.

**ROLL CALL:** Joe Appleton, Steve Cowdrey,Lori Loseth, Mervin Schneider, David Weakland

**STAFF PRESENT:** Clerk/Treasurer, Tiffany Rogers, Deputy Clerk, Tina Davidson, City Attorney,

Jane Richards

**PRESS**: None

**AUDIENCE:** Charlotte Tuttle, Jo Anne Miller, Elaine Greene, Leigh Zipse, City of Asotin Planning

Commission Chairman, Jim Jeffreys

1. **PUBLIC HEARING:** None
2. **ORAL COMMUNICATIONS- PUBLIC COMMENT**:

Resident, Leigh Zipse asked for an update on the Filmore property. Mayor Paris stated he was

updated today by Asotin County Stormwater Coordinator, Jeff Wiemer. The owner was told to finish the erosion process. The owner does not have permission to do any type of construction work until further notice.

Resident, Charlotte Tuttle stated to Deputy Clerk, Tina Davidson that overflow vendors are welcome Saturday, April 25th by the Filmore location which is also the location of the Cattlemen and Cattlewomen BBQ. This is also the same day and time of the Asotin County Fair & Hells Canyon Rodeo Parade.

Tina Davidson of Tina’s Free Food Cupboard reported the pantry is now open. All policies, procedures and permits have been processed through the Asotin County Health District. With permission of the Asotin County Health District food can be accepted and distributed. Items will be examined to make sure there are no perishable items, unopened packages, out dated items and all canned goods are labeled.

**CONSENT CALENDAR:**

1. **Minutes of January 27, 2020 Regular Meeting**
2. Expense Checks- #42649-42685 $44,783.05 To Include EFT’s
3. Payroll Checks- #42640-#42648 $26,832.24 To Include EFT’s
4. Voids- #41936 $750.00 #42561 $5,146.34 #41746 $279.26
5. 41 Delinquent accounts for the month of January

Councilmember Cowdrey made a motion to approve the consent calendar. Seconded by Councilmember Weakland. All Ayes. There was no discussion. Motion carried.

**Approval of Unexcused and/or Excused Councilmember’s absence**: None

1. **UNFINISHED BUSINESS:** None
2. **NEW BUSINESS:** None
3. **CONSULTANT/CONTRACTOR REPORTS:** None

**Keller Associates, Inc.**

1. **TIB 4th Street Rehabilitation**
2. **2019-2020 TIB 2nd Street Pavement Project**
3. **CLERK’S REPORT:**

 **1. 2019 Annual Certification Clearwater Composting for City of Asotin Biosolids**

 The City of Asotin received the 2019 Annual Certification for biosolids delivered to

 Clearwater Composting. From January 1, 2019 through December 31, 2019, Clearwater

 Composting received and processed approximately 128.28 tons of biosolids from the City of

 Asotin. When processed, this tonnage yields approximately 302.74 cubic yards of Class A

 Compost. These biosolids were co-mingled with other producers and the total tonnage of co-

 mingled Class A Compost is 11,753.7 cubic yards. The Class A Compost has been processed

 in accordance with the 503 regulations and has been dispersed in the following manner:

 Approximately 8,815.28 cubic yards of Class A Compost is stockpiled in front of the

 compost facility for future trammeling for cover, amendment material for operations and/or

 public distribution. Approximately 2,938.42 cubic yards of Class A Compost is stockpiled in

 the bottom section of the compost facility for future trammeling for cover, amendment

 material for operations and/or public distribution. There were no order complaints this year.

 Brandon Johnson, Chief Executive Officer certifies under the penalty of law, that the

 information that will be used to determine compliance with the Class A pathogen

 requirements in 503.32 (a) and the vector attraction reduction requirements in 503.33 (b) (5)

 was prepared under his direction and supervision in accordance with the system designed to

 ensure that qualified personnel properly gather and evaluate this information. He is aware

 that there are significant penalties for false certification including the possibility of fine and

 imprisonment.

**DEPARTMENTS:**

1. **POLICE DEPARTMENT:** None
2. **CITY ATTORNEY:** None
3. **FIRE DEPARTMENT:**

Mayor Paris reported on behalf of the City of Asotin Fire Chief, Shawn Balzer stating there have

 been15 calls so far this year that was responded too. A total of 22 due to not being able to

 respond to all calls due to time issues. However, in the past 48 hours there have been 4 calls.

 The recent wind storm brought up a tree that had no roots. Gravity was the only thing holding

 it up. However, it landed on the power lines and the homeowner’s deck. Mayor Paris is

 asking the public to please watch your trees. If they are old, deteriorating, unhealthy and/or

 need removed please do so before mother nature does it for you and you have no control where

 they will land.

1. **PLANNING COMMISSION:**
* Next Regular Meeting Thursday, April 2, 2020 7:00pm City Hall
1. **ASOTIN MUNICIPAL COURT:**
* Next Asotin Municipal Court will be Thursday, February 27,2020 1:30pm City Hall

FOURTH THURSDAY OF THE MONTH

 Jan-23 May-28 Sept-24

 Feb-27 June-25 Oct-22

 Mar-26 July-23 Nov-19

 Apr-23 Aug-27 Dec-17

1. **ASOTIN DAYS:**
* Next Regular Meeting Wednesday, May 20th 5:30pm City Hall

**COMMITTEE REPORTS:**

a. **Mayor Pro-Tem–** Lori Loseth

b. **Administrative Personnel**- Steve Cowdrey & Lori Loseth

c. **Public Safety (Law Enforcement, Fire Safety, Emergency Services)**–Joe Appleton & David Weakland

d. **Public Works (Water, Sewer, Utility Franchises)**– Joe Appleton & Steve Cowdrey

e. **Transportation (Streets, Dept of Transportation Liaison)** - Mervin Schneider & Mayor Paris

f. **Parks and Recreation (Parks, Cemetery, Asotin Community Center)**– Joe Appleton & Mervin Schneider

g. **Finance -** Mervin Schneider & Mayor Paris

h. **Asotin County EMS Board -**Lori Loseth Quarterly 2nd Tuesday @ 7:30am Tri-State Hospital

i. **Asotin County Health District -** Lori Loseth 4th Monday @ 1pm Asotin County Annex

j. **PTBA -** Mervin Schneider 2nd Wednesday @ Clarkston PTBA Bldg 15th Street

k. **MPO Technical Advisory Committee** - Bob Portlock 4th Wednesday @ 1:30pm Lewiston Public Works Bldg

l. **MPO Policy Board**– Mayor Paris 2ndThursday @ 4pm Lewiston Public Works Bldg

m. **Stormwater -**Bob Portlock & David Weakland Quarterly 2nd Monday @ 3-5pm Asotin County Annex

n. **Asotin Days** - Lori Loseth & David Weakland 3rd Wednesday of the month @ 5:30pm City Hall

1. **COUNCIL COMMUNICATIONS:**

**Agenda Related Topics**

**Joe Appleton**- Councilmember Appleton wanted to know if the top of a rail pipe located by the bridge walking down into the park has been fixed. Mayor Paris stated he would ask the Public Works Department. Councilmember Appleton wants to make sure we will have access to the city park once the adjoining property is completed. City Attorney, Jane Richards stated it is the only entrance into the property and only access point, therefore, the city cannot be land locked.

**Steve Cowdrey-** Councilmember Cowdrey stated the marina bathrooms look great. They have been repainted, updated with new sinks and lights cleaned and clear of debris. Please pass on the kudos to the Public Works Department.

**Lori Loseth**- None

**Mervin Schneider-** Councilmember Schneider asked what the markings are in the alleyways. Mayor Paris stated TDS is installing and updating fiber optics.

**David Weakland-** CouncilmemberWeakland stated he will be attending the Stormwater meeting at the first of March.

**MAYOR’S REPORT:**

Mayor Paris stated city hall has received updates such as painting, runner carpets, furniture and had the carpets cleaned. Clerk/Treasurer, Tiffany Rogers and Deputy Clerk, Tina Davidson along with community services workers have been working on these projects to keep the expenses at a minimum and city hall is looking great. Still waiting for a local photographers’ pictures to place on the walls. The Asotin Street Fair vendor fees will offset the city hall update expenses.

1. **RESOLUTIONS & ORDINANCES:** None

**EXECUTIVE SESSION: RCW 42.30.110 – (1) (i) Litigation 5 Minutes 5:45pm- 5:50pm**

Mayor Paris asked for a five-minute Executive Session regarding Litigation.

No Decisions were made.

**ADJOURNMENT:** Motion to adjourn the meeting made by Councilmember Schneider. Seconded by Councilmember Cowdrey. There was no discussion. All Ayes. Motion carried. Meeting adjourned at 5:51pm.

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Mayor Paris

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Clerk/Treasurer, Tiffany Rogers