**ASOTIN CITY COUNCIL MINUTES**

**March 9, 2020**

**Asotin City Hall, 121 Cleveland Street, Asotin WA**

1. **CALL TO ORDER:** Mayor Paris called the City Council Meeting to order at 5:30p.m.
2. **PLEDGE OF ALLEGIANCE:** Councilmember Appleton Led the Pledge of Allegiance.

**ROLL CALL:** Joe Appleton, Steve Cowdrey,Lori Loseth, Mervin Schneider, David Weakland

**STAFF PRESENT:** Clerk/Treasurer, Tiffany Rogers, Deputy Clerk, Tina Davidson, Police Chief,

Monte Renzelman, City Attorney, Jane Richards

**PRESS**: None

**AUDIENCE:** Jo Anne Miller, Elaine Greene, Scott Linja, Keller Associates, Inc. There were more

public present than signed the attendance form.

1. **PUBLIC HEARING:** None
2. **ORAL COMMUNICATIONS- PUBLIC COMMENT**:

Councilmember Appleton requested and provided a brief history of the Marine Corp.

Resident, Jo Anne Miller, is asking to have the star thistle sprayed at the cemetery.

**CONSENT CALENDAR:**

**a. Minutes of February 24, 2020 Regular Meeting**

b. Expense Checks- #42727-#42758 $26,659.94 To Include EFT’s

c. Payroll Checks - #42718-#42726 $26,616.95 To Include EFT’s

d. Voids- #42716 $278.00

Councilmember Cowdrey made a motion to approve the consent calendar. Seconded by Councilmember Weakland. All Ayes. There was no discussion. Motion carried.

**Approval of Unexcused and/or Excused Councilmember’s absence**: None

1. **UNFINISHED BUSINESS:** None
2. **NEW BUSINESS:**
3. **Asotin LIONS Club is asking for a Special Occasion Licenses located at the Asotin**

**Museum Lot 217 Filmore Street Asotin WA Licenses to sell beer, wine, spirits on April 23, 2020 5pm-10pm and April 24, 2020 4pm-1:30am, April 25, 2020 12pm-1am, April 26,2020 12pm-6pm also location at Asotin Fairgrounds HWY 129 April 25, 2020**

Wes Vaughn of the LIONS Club has been asked by the Asotin County Fair and Rodeo Board to do the beer garden at the rodeo this year. The LIONS Club will also have their regular scheduled beer garden at the Museum location. The following is the schedule for the beer garden at the rodeo grounds. Thursday, April 23th rodeo grounds beer garden will be from 4pm-9pm during the Holly Heitstuman Team Roping Fundraiser. Friday, April 24th rodeo grounds beer garden will be during the rodeo 5pm- 1am with a live band. Saturday, April 25th rodeo grounds beer garden will be noon-5pm. Saturday night, April 25th LIONS Club beer garden will be open at the museum with a live band. Sunday, April 26th rodeo grounds beer garden and museum. 12pm-6pm. Wes Vaughn said their policy is to hire paid security at the LIONS Club beer garden located at the museum. They are diligent in checking ID’s and making sure persons receive a wrist band. There are strict guidelines that will be followed for the beer garden procedure. The mayor and council do not have any issues with this plan.

1. **CONSULTANT/CONTRACTOR REPORTS:**

**Keller Associates, Inc.**

1. **TIB 4th Street Rehabilitation-**None
2. **2019-2020 TIB 2nd Street Pavement Project**

Project Manager, Scott Linja, Keller Associates, Inc. stated bids were opened last week. We received really good bids, pleased with the numbers and have forwarded the lowest responsible bidder to TIB for approval. After approval the award will be announced. The paving project will be from SR 129 Washington to Harding. 2nd Street has no base material and settlement issues. Therefore, the goal is to completely remove the asphalt, repave with placing back a structural base material. 2nd Street will be a new width of 22ft curb to curb with a rolled curb and well compacted gravel for parking. TIB will not fund parking surfaces. Councilmember Cowdrey asked about the sidewalks. Project Manager, Scott Linja, Keller Associates, Inc. stated the bids came in lower than expected. Therefore, ADA ramps on the south side of 2nd Street has the possibility of being installed. Construction could start as soon as April. There is a four-month window to complete the project. Therefore, it will change the Asotin County Fair and Hells Canyon Rodeo Parade route to be diverted to 3rd Street. Councilmember Schneider asked who will be responsible for the graveled area such as snow removal and weed control. Project Manager, Scott Linja, Keller Associates, Inc. stated it is within the city right of way. It will also be up to the City of Asotin Public Works Department and their machinery to see how the snow would be removed. There will be a weed barrier placed on the ground before the compacted gravel to help with the maintenance of weeds.

Councilmember Appleton made a motion to approve the lowest responsible bidder upon approval of TIB’s approval. Seconded by Councilmember Loseth. All Ayes. There was no discussion. Motion carried.

1. **CLERK’S REPORT:** None

**DEPARTMENTS:**

1. **POLICE DEPARTMENT:**

Police Chief, Monte Renzelman stated the call volume is up 30%. There is a boat mooring at the beach. The U.S. Corp of Engineers do not have authority in that area nor does the City of Asotin have any ordinances covering this issue.

1. **CITY ATTORNEY:**

City Attorney, Jane Richards questioned the removal of the blackberry bushes by goats behind Matt’s Grill, the levy and the Costley Lane houses. When will this process be done again? A few years ago, the blackberry bushes were removed by the goats along the creek side. Clerk/Treasurer, Tiffany Rogers stated the U.S Army Corp of Engineers was in charge of that and paid for that process. City Attorney, Jane Richards stated she will have more information on the 11th for the outcome of the hearing in the litigation situation.

1. **FIRE DEPARTMENT:** None
2. **PLANNING COMMISSION:**

* Next Regular Meeting Thursday, April 2, 2020 7:00pm City Hall

1. **ASOTIN MUNICIPAL COURT:**

* Next Asotin Municipal Court will be Thursday, March 26,2020 1:30pm City Hall

FOURTH THURSDAY OF THE MONTH

Jan-23 May-28 Sept-24

Feb-27 June-25 Oct-22

Mar-26 July-23 Nov-19

Apr-23 Aug-27 Dec-17

1. **ASOTIN DAYS:**

* Next Regular Meeting Wednesday, May 20th 5:30pm City Hall

**COMMITTEE REPORTS:**

a. **Mayor Pro-Tem–** Lori Loseth

b. **Administrative Personnel**- Steve Cowdrey & Lori Loseth

c. **Public Safety (Law Enforcement, Fire Safety, Emergency Services)**–Joe Appleton & David Weakland

d. **Public Works (Water, Sewer, Utility Franchises)**– Joe Appleton & Steve Cowdrey

e. **Transportation (Streets, Dept of Transportation Liaison)** - Mervin Schneider & Mayor Paris

f. **Parks and Recreation (Parks, Cemetery, Asotin Community Center)** – Joe Appleton & Mervin Schneider

g. **Finance -** Mervin Schneider & Mayor Paris

h. **Asotin County EMS Board -**Lori Loseth Quarterly 2nd Tuesday @ 7:30am Tri-State Hospital

i. **Asotin County Health District -** Lori Loseth 4th Monday @ 1pm Asotin County Annex

j. **PTBA -** Mervin Schneider 2nd Wednesday @ Clarkston PTBA Bldg 15th Street

k. **MPO Technical Advisory Committee** - Bob Portlock 4th Wednesday @ 1:30pm Lewiston Public Works Bldg

l. **MPO Policy Board**– Mayor Paris 2ndThursday @ 4pm Lewiston Public Works Bldg

m. **Stormwater -**Bob Portlock & David Weakland Quarterly 2nd Monday @ 3-5pm Asotin County Annex

n. **Asotin Days** - Lori Loseth & David Weakland 3rd Wednesday of the month @ 5:30pm City Hall

1. **COUNCIL COMMUNICATIONS:**

**Agenda Related Topics**

**Joe Appleton**- Councilmember Appleton would like to see a sign placed on 4th Street stating children present or watch for children at play. Councilmember Appleton stated he is pleased with the replacement fence at the park and it looks really nice.

**Steve Cowdrey-** None

**Lori Loseth**- None

**Mervin Schneider-** None

**David Weakland**- Councilmember Weakland attended the Asotin County Regional Stormwater meeting. They are in the same litigation situation as the city on 4th Street.

**MAYOR’S REPORT:**

**Chief Looking Glass Bathroom**

Mayor Paris stated the Marina bathroom is going to be re-roofed with metal. The funding for this project will be used from the Capital Projects Fund.

**Community Building (site of the historic church)**

Mayor Paris stated they are looking into a Community Block Grant to re-do the community buildings outside paint and structural updates. The last estimated cost was $30,000 a few years ago just to remove the paint. We will have to contract with an engineer to see what we can and cannot do according to the historic rules. The next grant cycle will not be available until next year.

**Insurance**

Mayor Paris stated he is still researching insurance comparisons which include insurance on city buildings, vehicles, liabilities and damages. Mayor Paris asked for two councilmembers to have a second look with the hopes of trying to save about $2,000.00 a year. Councilmember Weakland and Cowdrey stated they would be willing to examine the information.

Mayor Paris stated he met with the union representative to discuss reworking the building inspector contracts and it is looking positive at this point.

1. **RESOLUTIONS & ORDINANCES:** None

**EXECUTIVE SESSION: RCW 42.30.110** None

**ADJOURNMENT:** Motion to adjourn the meeting made by Councilmember Schneider. Seconded by Councilmember Cowdrey. There was no discussion. All Ayes. Motion carried. Meeting adjourned at 6:00pm.

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Mayor Paris

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Clerk/Treasurer, Tiffany Rogers