**ASOTIN CITY COUNCIL MINUTES**

**October 26, 2020**

**Asotin City Hall, 121 Cleveland Street, Asotin WA**

1. **CALL TO ORDER:** Mayor Paris called the City Council Meeting to order at 5:30p.m.
2. **PLEDGE OF ALLEGIANCE:** Mayor Paris Led the Pledge of Allegiance.

**ROLL CALL:** Steve Cowdrey,Lori Loseth, Tim Ottmar, Mervin Schneider, David Weakland

**STAFF PRESENT:** Clerk/Treasurer, Tiffany Rogers, City Attorney, Jane Richards

**PRESS**: None

**AUDIENCE:**Ellen Fuller

1. **PUBLIC HEARING: 5:35pm-5:36pm**

Mayor Paris stated the public hearing is regarding the increases in property tax revenues. Mayor Paris asked if anybody had any questions or concerns about the public hearing. There was no response.

General Fund:   1% Increase over Highest Lawful Levy = $1,916.12

                                                                                                                Last Year’s Budget:                          $191,612.78

                                                                                                                1% Increase:                                      $1,916.13

                                                                                                                2021 Highest Lawful Levy:            $193,528.91

                                                                                                                New Construction:                          $2,481.29

                                                                                      Total 2021 Budget:                          $196,010.20

 (Plus, any increase in State Assessed Utility Value)

 EMS: 1% Increase over Highest Lawful Levy = $451.14

                                                                                                                Last Year’s Budget:                          $45,114.00

                                                                                                                1% Increase:                                      $451.14

                                                                                                                2021 Highest Lawful Levy:            $45,565.14

                                                                                                                New Construction:                          $584.20

                                                                                                                Total 2021 Budget:                           $46,194.34

 (Plus, any increase in State Assessed Utility Value)

 Certification of the 2020 New Construction values for 2021 taxes. 2021 calculations are as follows:

 City of Asotin New Construction Value:

 $1,189,098 (/ $1,000 x 2020 Levy Rate: $2.086699363660) = $2,481.29 New Construction Dollars for 2021

 City of Asotin EMS New Construction Value:

 $1,189,098 (/ $1,000 x 2020 Levy Rate: $0.491299980500) = $584.20 New Construction Dollars for 2021

1. **ORAL COMMUNICATIONS- PUBLIC COMMENT**: None
2. **CONSENT CALENDAR:**

a. Minutes of Tuesday, October 13, 2020 Regular Meeting

b. Expense Checks- #43330-#43360 $30,051.83 To Include EFT’s

c. Payroll Checks-#43324-43328 $14,777.83 To Include EFT’s

d. Voids-None

Councilmember Cowdrey made a motion to approve the consent calendar. Seconded by Councilmember Loseth. All Ayes. There was no discussion. Motion carried.

**Approval of Unexcused and/or Excused Councilmember’s absence**: None

1. **UNFINISHED BUSINESS:**
2. **Riverpointe Park**

Resident Ellen Fuller from the Riverpointe Addition stated they have formed a committee to create a survey. They have requested input on how to save the city money. Suggestions have been made such as less watering and/or less mowing. The survey is due back to Ellen Fuller by November. Mayor Paris stated he appreciates the foot work she has done for this project.

1. **Council Committee updates/descriptions/mission statements**

Mayor Paris stated after examining the Ordinances, there are four additional areas within other ordinances that address council committees. Therefore, he is still working on the language and will have it completed by the next meeting.

1. **NEW BUSINESS:**
2. **Par Hawaii, LLC (Cenex, Zip Trip) 204 1st Street Liquor License Renewal Application to sell grocery store-beer/wine/spirits CLS Spirits retailer**

The Asotin City Council had no concerns with continuing this license. It is approved.

1. **CONSULTANT/CONTRACTOR REPORTS:**

**Keller Associates, Inc.**

1. **TIB 4th Street Rehabilitation**

City Attorney, Jane Richards is working on paperwork to close this project with accordance to WSDOT standards. She will proceed forward with the recommended paperwork to be filed. Mayor Paris stated he would like to be included on the updates via email.

1. **2019-2020 TIB 2nd Street Pavement Project**

Mayor Paris stated he signed the closure paperwork for this project. There were updates costing additional funds due to broken existing curbs etc.…. However, TIB is covering the extra expenses.

1. **CLERK’S REPORT:**

 **1. 2021 Budget Memo sent to Department Heads due by October 30th**

Clerk/Treasurer, Tiffany Rogers stated she will be meeting with each department head to go over their budget. Then a meeting will be set up with Mayor to go over all funds. There will be a Budget Workshop held directly after the November 9th Council Meeting.

**DEPARTMENTS:**

1. **POLICE DEPARTMENT:** None
2. **CITY ATTORNEY:** None
3. **FIRE DEPARTMENT:** None
4. **PLANNING COMMISSION:** TBD
5. **ASOTIN MUNICIPAL COURT:**
* Next Asotin Municipal Court will be Thursday, November 19,2020 1:30pm City Hall

FOURTH THURSDAY OF THE MONTH

1. **ASOTIN DAYS:** TBD

1. **COUNCIL COMMUNICATIONS**

**COMMITTEE/LIAISON REPORTS**

**Steve Cowdrey- None**

**Lori Loseth**- Councilmember Loseth attended the Asotin County Board of Health meeting. Asotin County is experiencing an increase in COVID cases. Asotin County is on the edge of making decisions on closing schools due to not having enough teachers since some are quarantined. The message remains to take precautions of attending gatherings and events, wearing a facial cover, washing hands and sanitizing all areas. Councilmember Cowdrey asked if there was a way to publish the number of tests? Mayor Paris stated there is a report online. The frustration is that the testing is not consistent. In the beginning tests were counted differently as people could just go in to the hospital and have a test done. Also, if you test positive the first time and you go back for a re-test and it is still positive, it is counted again as another positive test, but yet it was still with one person. Tests are now only ordered from Doctors. There has to be a way to streamline. Councilmember Loseth stated the Asotin County Health District is understaffed and the schools and Board of Health are doing the best they can to manage this situation.

**Tim Ottmar-** None

**Mervin Schneider-** None

**David Weakland**- None

1. **MAYOR’S REPORT:** None

1. **RESOLUTIONS & ORDINANCES:**

 **1.** **Resolution 2020-677** A Resolution Increasing the Regular Levy from Previous Year Before the

 Asotin City Council

 Councilmember Schneider made a motion to approveResolution 2020-677A Resolution

 Increasing the Regular Levy from Previous Year Before the Asotin City Council. Seconded by

 Councilmember Cowdrey. All Ayes. There was no discussion. Motion carried.

 **2.** **Resolution 2020-678** A Resolution Increasing the Regular EMS Levy from Previous Year Before

 the Asotin City Council

Councilmember Cowdrey made a motion to approveResolution 2020-678 A Resolution

 Increasing the Regular EMS Levy from Previous Year Before the Asotin City Council.

 Seconded by Councilmember Weakland. All Ayes. There was no discussion. Motion carried.

 **3. Resolution 2020-679** A Resolution Authorizing the Passing of Ordinance 2020-854 in One

Reading

 Councilmember Weakland made a motion to approveResolution 2020-679 A Resolution

 Authorizing the Passing of Ordinance 2020-854 in One Reading. Seconded by Councilmember

Loseth. All Ayes. There was no discussion. Motion carried.

 **4.** **Ordinance 2020-854** Being an Ordinance Amending Chapter 17.16 Short Plats of the Asotin

 Municipal Code and Providing for the effective Date Hereof

 Councilmember Cowdrey made a motion to approveOrdinance 2020-854 Being an Ordinance

 Amending Chapter 17.16 Short Plats of the Asotin Municipal Code and Providing for the

 effective Date Hereof. Seconded by Councilmember Weakland. All Ayes. There was no

 discussion. Motion carried.

**EXECUTIVE SESSION: RCW 42.30.110-**None

**ADJOURNMENT:** Motion to adjourn the meeting made by Councilmember Schneider. Seconded by Councilmember Weakland. There was no discussion. All Ayes. Motion carried. Meeting adjourned at 6:04pm.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mayor Paris

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Clerk/Treasurer, Tiffany Rogers