

ASOTIN CITY COUNCIL MINUTES
April 12, 2021
Asotin City Hall, 121 Cleveland Street, Asotin WA

I. CALL TO ORDER: Mayor Paris called the City Council Meeting to order at 5:30p.m.

II. PLEDGE OF ALLEGIANCE: Mayor Paris led the Pledge of Allegiance.

ROLL CALL: Steve Cowdrey, Lori Loseth, Tim Ottmar, Mervin Schneider, David Weakland

STAFF PRESENT: Clerk/Treasurer, Tiffany Rogers, Police Chief, Monte Renzelman, Deputy Clerk, Tina Davidson

PRESS: Lewiston Morning Tribune, Kerri Sandaine

AUDIENCE: Lewis-Clark Valley MPO Director, Shannon Grow

III. PUBLIC HEARING: 5:35pm-5:36pm

Mayor Paris stated a public hearing is being held on the Proposed Year 2021–2026 City of Asotin six-year Transportation Plan. Those wishing to make statements on this matter may do so at this time. There was no response. Public hearing closed at 5:36pm.

IV. ORAL COMMUNICATIONS- PUBLIC COMMENT: None

V. CONSENT CALENDAR:

a. Minutes of March 22, 2021 Regular Meeting

b. Expense Checks-#43757-#43797 \$47,352.68 To Include EFT's

c. Payroll Checks-#43749-#43756 \$26,823.68 To Include EFT's

d. Voids-None

Councilmember Cowdrey made a motion to approve the consent calendar. Seconded by Councilmember Loseth. All Ayes. There was no discussion. Motion carried.

Approval of Unexcused and/or Excused Councilmember's absence: None

VI. UNFINISHED BUSINESS: None

VII. NEW BUSINESS:

1. Discussion of City of Asotin real property parcel as surplus

Mayor Paris stated the council has had this discussion before about liquidating any land/buildings available that is not in use so it could be placed back on the tax roll. We discussed the Community Center and the rental located at 130 2nd Street. Research shows the Community Center has to be sold to another governmental entity. This will be placed on hold until a government agency is interested. The question is for the property located at 130 2nd Street does the city want to be a landlord and be responsible for repairs and liabilities? Mayor Paris asked the Public Works Committee, Councilmember Schneider and Cowdrey to make the decision how to progress. Does the city still want to be a landlord and continue with \$650.00 a month rent and be responsible for repairs and liabilities or would the city benefit by selling the property and having it placed on the tax roll.

2. National Infertility Awareness Week in Asotin

Mayor Paris asked the council if they would like to support the National Infertility Awareness Proclamation for the week of April 18-24. Councilmember Schneider made a motion to approve the National Infertility Awareness for the week of April 18-24 in Asotin. Seconded by Councilmember Loseth. All Ayes. There was no discussion. Motion carried.

3. Asotin LIONS Club is asking for a Special Occasion Licenses located at the Asotin Fairgrounds Hwy 129 Asotin WA Licenses to sell beer and wine on a specified date for consumption at a specific place. Beer, wine and spirits in unopened bottle or package in limited quantity for off premise consumption. Spirituous liquor by the individual glass for consumption at a specific place on April 23, 2021 4pm-12am and April 24, 2021 2pm-12am

Mayor Paris stated if there are no objections then it stands as is.

4. MPO Urbanized Area Changes Proposed for 2020 Census

Lewis-Clark Valley MPO Director, Shannon Grow presented a power point presentation of the proposed urbanized area changes for the 2020 Census. The plan is to inform the legislatures and governor what will happen to our cities if this proposal goes through. This area has been classified as an urban area for the past 17 years. Lewis-Clark Valley MPO Director, Shannon Grow will help develop talking points and help assist with writing the necessary letters and sending them by the deadlines. The following information was presented to the council:

MSA

Metropolitan Statistical Area

UZA

Urbanized Area

OMB

County Wide

Census Bureau

Urban Core/Urban Area

Proposed change 50K –100K Population

Proposed change UZA criteria

Comments due March 19

Comments due May 20

Apr. 2020

Decennial Census

Feb. 2021

Publish in Federal Register for comments

Fall/Winter 2021

Publish final criteria

Feb. 2021

Criteria on how census blocks qualify as “urbanized”

20 May 2021

Close comment period and consider comments

Spring 2022

Publish Urbanized Areas

Current

Density: 500 persons per square mile (ppsm)

UZA Types: small (2,500 –49,999) and large (50,000+)

Maximum Distances of Jumps: 2.5 miles

Include low density Hop or Jump Corridor

Include low density territory within indentations

Census creates new criteria every 10 years

This criteria determines which census blocks qualify to be urban

Proposing to go from 500 ppsm to 385 household units psm

Proposing to reduce jumps from 2.5 miles to 1.5 miles

This proposal could exclude City of Asotin (approx. 1,200 population)

Transportation Programs Dependent on Urbanized Area Designation

Surface Transportation Program (Road Projects) \$983,982

Public Transportation Funding \$961,075

MPO Planning Funds \$158,008

Annual Allocation Lost \$2,102,575

Historical background / talking points

Inform Legislators/Governors Offices (preferably by April 23rd)

Identifying/ Informing other areas of similar size

Comments due by May 20, 2021

Shannon Grow

Director

Lewis Clark Valley MPO

208-298-1345

director@lewisclarkmpo.org

Proposed

Density: 385 housing units per square mile (psm)

Remove types. Any area over 4,000/10,000 household units is urbanized

Maximum Distances of Jumps: 1.5 miles

Remove low density Hop or Jump Corridor

Do not include low density territory within indentations

Proposed Changes to UZA Delineation

Proposed UZA Delineation Applied to 2010

The current methodology for determining urban status is population per square mile. The proposed methodology using housing units instead of population was calculated using the 2010 census data and is superimposed on the map.

This scenario is meant to illustrate the impact of the proposed methodology change of using 385 units/square mile.

Total 2010 Population: 57,136

Total 2010 Housing Units: 23,506

2010 Asotin Urban Block Groups Population: 13,823

2010 Nez Perce Urban Block Groups Population: 26,512

2010 Total Urban Block Groups Population: 40,335

Existing LCVMPD Boundary



Proposed UZA Delineation for Asotin (2010)



Not Urban

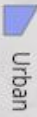


Urban

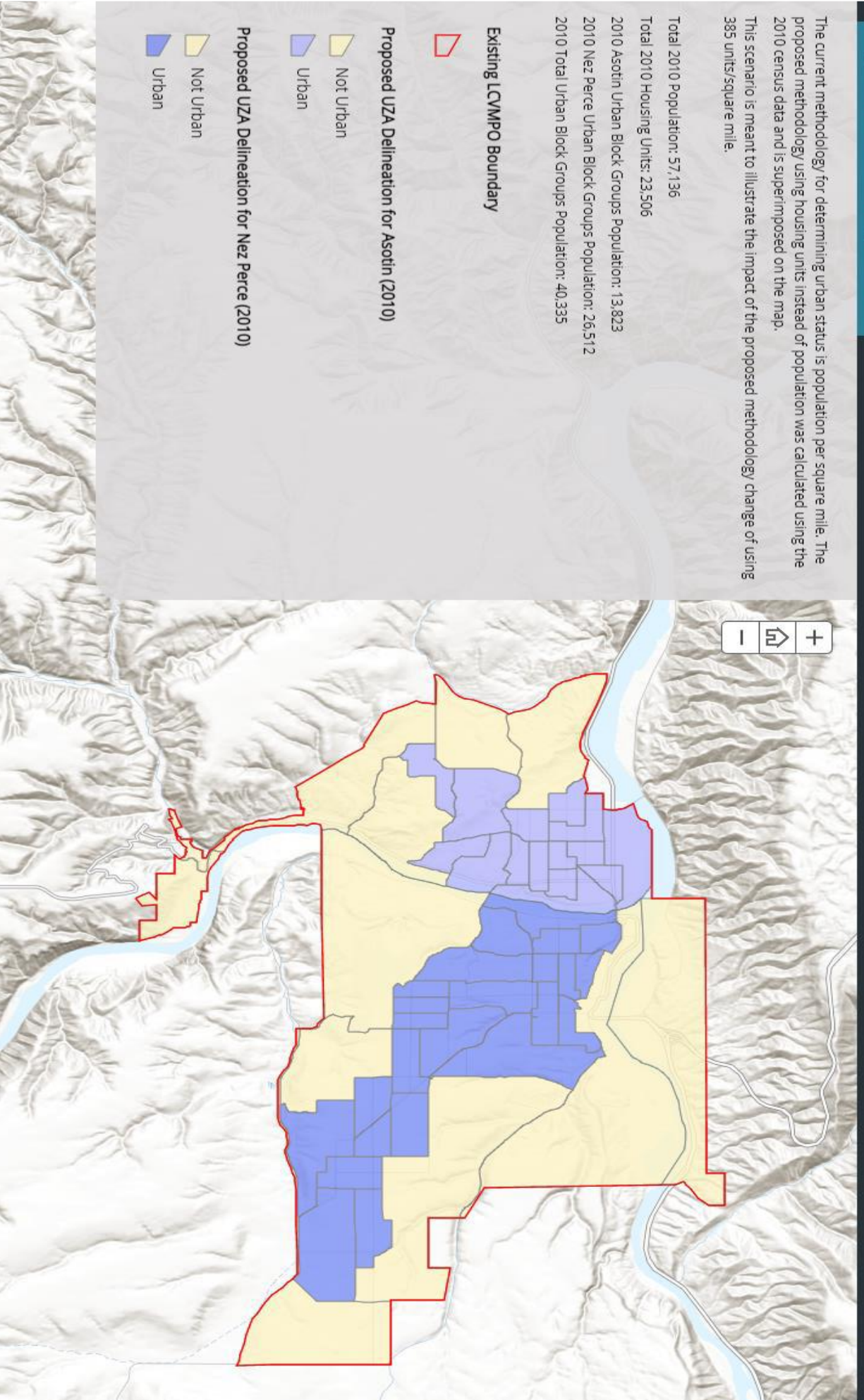
Proposed UZA Delineation for Nez Perce (2010)



Not Urban



Urban



VIII. CONSULTANT/CONTRACTOR REPORTS: None

IX. CLERK'S REPORT:

1. Controlled Burning starts April 1st – May 31st 9am-4pm

Clerk/Treasurer, Tiffany Rogers stated Ordinance 2019-842 explains in detail the controlled burning which started April 1st and ends on May 31st. The time frame is from 9am-4pm. There is a simplified flyer from Asotin County that describes what can and cannot be burned. Also, the Asotin County Landfill will accept tree limbs and branches smaller than 24 inches in diameter and less than 8 feet in length. Shrubs, bushes and untreated wood pallets that do not have paint, cardboard or plastic attached. Items that are not acceptable at the Asotin County Landfill are Treated lumber, railroad ties, construction/demolition debris and lumber, grass clippings, leaves, vines, organic garden waste or municipal solid waste. Please contact Asotin County Landfill at 509-758-9230 or visit their website at www.asotincountyregionallandfill.com for more information.

2. Cemetery Cleanup Day scheduled for Saturday, May 22nd

Councilmember Schneider stated he would be in charge of the cemetery cleanup day that is scheduled for Saturday, May 22nd at 9am.

• Memorial Day Ceremony at the City of Asotin Cemetery Monday, May 31, 2021

Noel Abbott of the American Legion Post#246 is planning the Memorial Day Ceremony at the City of Asotin Cemetery on Monday, May 31, 2021. Mayor Paris is the honorary speaker.

3. Tentative 2021 Asotin County Fair Schedule

Please see the Asotin County Fair & Hells Canyon Rodeo website.

DEPARTMENTS:

a. POLICE DEPARTMENT:

- Police Chief, Monte Renzelman stated he is planning for the fair weekend.
- Working on different cases that have occurred over the past few weeks.
- Evidence audit will occur which accounts for everything in the evidence room and makes sure the city is within the requirements.
- Town hall meeting regarding the new jail, this Wednesday at 6:30pm at the new fire station in the Clarkston Heights. It is also available by zoom (audio only). Police Chief, Monte Renzelman stated the City of Asotin's position is to locate the least expensive location, receive the most beds as possible that is the lesser costs for the citizens. The discussion will be in reference to the new jail.
- Was asked to be on an EPIC panel discussion on opioid use. The discussion was very successful.

b. CITY ATTORNEY: None

c. FIRE DEPARTMENT:

- City of Asotin Fire Lieutenant, Dwayne Paris stated this Thursday the Fire Department will be conducting a controlled burn at fair grounds burning weeds.

d. PLANNING COMMISSION:

- Thursday, April 29, 2021 7pm City Hall for a Public Hearing on 1212 4th Street Short Plat

e. ASOTIN MUNICIPAL COURT:

- Next Asotin Municipal Court will be Thursday, April 22,2021 1:30pm City Hall
FOURTH THURSDAY OF THE MONTH
- The Asotin Municipal Court is moving forward with AOC working with City of Asotin Municipal Court Administrator, Tina Davidson and Asotin County District Court Administrator, Stacy Grijalva. The official live go date to Asotin County District Court is June 1st.

f. ASOTIN DAYS: TBD

**X. COUNCIL COMMUNICATIONS
COMMITTEE/LIAISON REPORTS**

Steve Cowdrey- None

Lori Loseth- None

Tim Ottmar- None

Mervin Schneider- None

David Weakland- None

MAYOR'S REPORT:

Public Works Shop

Mayor Paris reported Public Works is closing the back of the shop to provide shelter for all the equipment to be stored inside. They will be pouring cement tomorrow.

Converting part of the Tennis Courts to Pickleball Courts

Mayor Paris reported a citizen had requested to convert part of the tennis courts into a pickleball court. This process will begin soon and the school has agreed to help pay for this project.

XI. RESOLUTIONS & ORDINANCES:

- 1. Resolution 2021-687** Amended Six Year Transportation Improvement Program for January 1, 2021 To December 31,2026

Councilmember Cowdrey made a motion to approve Resolution 2021-687 Amended Six Year Transportation Improvement Program for January 1,2021 To December 31,2026. Seconded by Councilmember Schneider. All Ayes. There was no discussion. Motion carried.

- 2. Resolution 2021-688** A Resolution of the City Council of the City of Asotin, Washington Revising Resolution #2019-651 Roofing Permit Fee and Adding a Manufactured Home Inspection Fee

Councilmember Weakland made a motion to approve Resolution 2021-688 A Resolution of the City Council of the City of Asotin, Washington Revising Resolution #2019-651 Roofing Permit Fee and Adding a Manufactured Home Inspection Fee. Seconded by Councilmember Cowdrey. All Ayes. There was no discussion. Motion carried.

EXECUTIVE SESSION: RCW 42.30.110: (1) (i) Contracts 15 minutes 6:05pm-6:20pm

Mayor Paris asked for a 15-minute executive session regarding contracts. No decisions were made.

ADJOURNMENT: Motion to adjourn the meeting made by Councilmember Schneider. Seconded by Councilmember Cowdrey. There was no discussion. All Ayes. Motion carried. Meeting adjourned at 6:21pm.

Mayor Paris

Clerk/Treasurer, Tiffany Rogers