

**ASOTIN CITY COUNCIL MINUTES**  
**February 8, 2021**  
**Asotin City Hall, 121 Cleveland Street, Asotin WA**

**I. CALL TO ORDER:** Mayor Paris called the City Council Meeting to order at 5:30p.m.

**II. PLEDGE OF ALLEGIANCE:** Mayor Paris led the Pledge of Allegiance.

**ROLL CALL:** Steve Cowdrey, Lori Loseth, Tim Ottmar, David Weakland

**STAFF PRESENT:** Clerk/Treasurer, Tiffany Rogers, Deputy Clerk, Tina Davidson, Police Chief,  
Monte Renzelman

**PRESS:** None

**AUDIENCE:** Charlotte Tuttle

**III. PUBLIC HEARING:** None

**IV. ORAL COMMUNICATIONS- PUBLIC COMMENT:**

Resident, Charlotte Tuttle stated she had purchased a freezer that is stored in the city park cookshack. She is willing to donate it if the city still wants it in the cookshack. If it is nuisance, she will take it home. Mayor Paris stated he has not heard any complaints. Charlotte stated it does have to be defrosted. Charlotte will have a plaque made stating the freezer was donated by Charlotte Tuttle. Councilmember Ottmar volunteered to defrost the freezer.

**V. CONSENT CALENDAR:**

- a. Minutes of January 25, 2021 Regular Meeting
- b. Expense Checks- #43613-#43643 \$29,949.99 To Include EFT's
- c. Payroll Checks- #43605-#43612 \$26,961.19 To Include EFT's
- d. Voids-None

Councilmember Cowdrey made a motion to approve the consent calendar. Seconded by Councilmember Loseth. All Ayes. There was no discussion. Motion carried.

**Approval of Unexcused and/or Excused Councilmember's absence:**

Councilmember Loseth made a motion to excuse Councilmember Schneider. Seconded by Councilmember Cowdrey. All Ayes. There was no discussion. Motion carried.

**VI. UNFINISHED BUSINESS:** None

**VII. NEW BUSINESS:**

**1. City Park Playground Equipment**

Mayor Paris stated a review of the playground equipment at the city park is old and outdated. He would like to start a campaign to raise funds to replace the playground equipment at the city park. Estimates start from \$28,000 - \$45,000.00. At this point we are just putting band aids on top of band aids. There is a Washington State grant that can be applied for on the even years (2022). If you qualify you receive the funds the following year (2023). We need to replace the equipment before 2023. Mayor Paris stated if you know of anything or any grants, businesses and/or persons who would be willing to donate please let him know.

Councilmember Loseth stated maybe Mark Heuett would like to donate to the new park equipment when his new event center is complete and opened.

**2. Pickleball Activity Tennis Courts**

Mayor Paris stated he receive an e-mail from Wanda Keefer from the Port of Clarkston regarding the proposal to remove the 4 lower Snake River dams. Within that conversation an Asotin resident was examining the 2010 Park & Recreation Plan for the City of Asotin. He would like the city to consider converting one tennis court into a two pickleball court. This has been accomplished at the Lewiston Parks & Recreation Departments. Mayor Paris stated he will reach and discuss with the school to see if they want to convert the tennis court into a pickleball court and help fund the activity.

**VIII. CONSULTANT/CONTRACTOR REPORTS: None**

**IX. CLERK’S REPORT:**

- 1. 2021 Elections**
- City Council Member #3 Steve Cowdrey      4-year term    Full**
- City Council Member #4 Mervin Schneider    4-year term    Full**
- City Council Member #5 Timothy Ottmar      4-year term    Short & Full**

Clerk/Treasurer, Tiffany Rogers stated Filing week is May 17<sup>th</sup> -21<sup>st</sup>, 2021. The above mentioned Council members terms end in 2021.

**DEPARTMENTS:**

**a. POLICE DEPARTMENT:**

Police Chief, Monte Renzelman stated he sent out an email to the Asotin-Anatone School District to shelter in place at the school due to an emergency situation. The students can move within the school just cannot go outside. All doors were locked down.

**Press Release**  
**Asotin School Lockdown**  
**February 4, 2021**  
**Asotin Police Department**

Today, Thursday February 4, 2021 21, the Asotin Anatone School District went into a modified lockdown. There was concern of an individual coming on campus and we needed to take precautions to ensure the safety of students and staff. Law enforcement was on scene and the individual did not come on campus and but apprehended in the City of Clarkston.

*CHIEF M Renzelman 300 ASAD*

Chief Monte Renzelman 300  
Asotin Police Department  
Asotin WA

The new City of Asotin emergency notification system has sixty-three people signed up already. This information will be posted on the back of the utility statement, City of Asotin Facebook page and the City of Asotin website [www.cityofasotin.org](http://www.cityofasotin.org)



Sign Up to Recieve Important  
Notifications & Emergency Alerts

## CITY OF ASOTIN

has a new system for sending important notifications.  
Opt in TODAY!

Scan the QR Code below and complete the web form:



or go to the website

<https://cityofasotin.reggroup.com/signup>

Follow the steps and fill out the information to receive  
important notifications

Need assistance? Call 509-243-4411

Powered by

Regroup

**Press Release**  
**Regroup Notification System**  
**February 5, 2021**  
**Asotin Police Department**

**February 5, 2021**

The City of Asotin is pleased to announce we have the ability to send out mass notifications to people that may be affected by incidents within the City of Asotin. This is a free service through the Regroup notification system, where the city can send out notification to individuals that have subscribed to receive notices for different events within the city limits such as; Police and Fire incidents, street closures, water shut offs, and any other push of information needed. This system is free of charge and available to both residents and those that work within the City of Asotin. This is a subscription-based system, meaning you have to subscribe to be able to receive notices and once subscribed you can receive notices by any combination of text message, email, and/or phone call. The System needs a contact number (cell or landline) an email addresses, and physical address (work or residence) to be able to make those contacts. The physical address is used for if a specific area is to be notified, not city-wide notifications. This information will be secured and only available to city staff.

The signing up is an easy process that can be accomplished in one of three ways:  
Scan the QR code that will take you to the sign in process;



Go to the web address [www.cityofasotin.regroup.com](http://www.cityofasotin.regroup.com);

Or, contact city hall who can enter your information by hand.

Don't miss out on important information, sign up.

Chief Monte Renzelman 300  
Asotin Police Department  
Asotin WA

**b. CITY ATTORNEY:** None

**c. FIRE DEPARTMENT:** None

**d. PLANNING COMMISSION:**

- Mayor Paris stated this Thursday the Planning Commission will meet to finish the plan.

**e. ASOTIN MUNICIPAL COURT:**

- Next Asotin Municipal Court will be Thursday, February 25, 2021 1:30pm City Hall  
FOURTH THURSDAY OF THE MONTH

**f. ASOTIN DAYS:** TBD

**X. COUNCIL COMMUNICATIONS  
COMMITTEE/LIAISON REPORTS**

**Steve Cowdrey-** None

**Lori Loseth-** None

**Tim Ottmar-** None

**Mervin Schneider-** Absent

**David Weakland-** None

**XI. MAYOR'S REPORT:** Addressed in New Business

**XII. RESOLUTIONS & ORDINANCES:** None

**EXECUTIVE SESSION: RCW 42.30.110 (i) Contracts 15-20 minutes 5:45pm-5:55pm**

Mayor Paris asked for an Executive Session regarding Contracts and Litigation for 15-20 minutes.

Councilmember Cowdrey made a motion to authorize Mayor Paris to enter into the Asotin County District Court contract within the constraints that were discussed. Also, to enter into a two-year contract with a one-year review with the Asotin County Prosecutors Office for prosecution services. Seconded by Councilmember Loseth. All Ayes. There was no discussion. Motion carried.

**ADJOURNMENT:** Motion to adjourn the meeting made by Councilmember Ottmar. Seconded by Councilmember Weakland. There was no discussion. All Ayes. Motion carried. Meeting adjourned at 5:56pm.

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Mayor Paris

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Clerk/Treasurer, Tiffany Rogers