

ASOTIN CITY COUNCIL MINUTES
January 11, 2021
Asotin City Hall, 121 Cleveland Street, Asotin WA

I. CALL TO ORDER: Mayor Paris called the City Council Meeting to order at 5:30p.m.

II. PLEDGE OF ALLEGIANCE: Mayor Paris Led the Pledge of Allegiance.

ROLL CALL: Steve Cowdrey, Lori Loseth, Tim Ottmar, Mervin Schneider, David Weakland

STAFF PRESENT: Clerk/Treasurer, Tiffany Rogers, Deputy Clerk, Tina Davidson

PRESS: None

AUDIENCE: Charlotte Tuttle

III. PUBLIC HEARING: None

IV. ORAL COMMUNICATIONS- PUBLIC COMMENT:

Resident, Charlotte Tuttle stated she would like to see the businesses in the city advertised on the reader board for takeout and their phone number. Mayor Paris stated each business would have to ask the city first to place their information on the reader board. Then the city will have to look at the Reader Board Policy to see if the ad qualifies or is allowed per policy. Charlotte Tuttle also asked if the Cattle Women, a group of 6 people could use city hall as their meeting place once a month. The Mayor and Council agreed.

V. CONSENT CALENDAR:

a. Minutes of December 14, 2020 Regular Meeting

b. December 28, 2020 Regular Meeting (POSTPONED)

c. Expense Checks- #43498 \$5,000.00 #43504-#43538 \$49,933.39 #43547 \$175.62 To Include EFT's

d. Payroll Checks- #43499-#43503 \$14,861.90 #43539-#43546 \$26,271.44 #43548-43573 \$106,411.19 To Include EFT's

e. Voids-#43468 \$5,000.00

Councilmember Cowdrey made a motion to approve the consent calendar. Seconded by Councilmember Loseth. All Ayes. There was no discussion. Motion carried.

Approval of Unexcused and/or Excused Councilmember's absence: None

VI. UNFINISHED BUSINESS:

1. Riverpointe Park

Public Works Superintendent, Bob Portlock updated the expenses for the Riverpointe Park. Councilmember Cowdrey stated he contacted a local company for bids to mow and do the upkeep for Riverpointe Park. The cost was close to what the expenses are now. No savings. Councilmember Cowdrey suggests looking for state grant funds to see what is available for park/playground equipment. He recommends keeping it watered and mowed. Will report back in three months around the first of April.

VII. NEW BUSINESS:

1. 2021 Municipal Judge Contract- Todd Richardson

Mayor Paris stated the 2021 Municipal Judge Contract for Todd Richardson is due to be renewed. Council agreed to have Mayor Paris sign this contract.

2. 2021 Municipal Public Defender Contract-Alison Brandt

Mayor Paris stated the 2021 Municipal Public Defender Contract for Alison Brandt is due to be renewed. Council agreed to have Mayor Paris sign this contract.

VIII. CONSULTANT/CONTRACTOR REPORTS:

Keller Associates, Inc.

a. TIB 4th Street Rehabilitation

Mayor Paris stated a letter was sent to the contractor. Mayor Paris has instructed Stillman Norton of Keller Associates, Inc. to work with TIB to close out this project.

IX. CLERK’S REPORT:

1. AWC High School Scholarship Center for Quality Communities Award deadline March 12, 2021

Clerk/Treasurer, Tiffany Rogers stated the City of Asotin has received the AWC High School Scholarship Center for Quality Communities Award. It has been forwarded to the Asotin-Anatone School District for distribution. Up to six \$1,500.00 scholarships will be awarded throughout the State of Washington cities to high school students who plan to pursue a post-secondary degree in fall 2021. One nominee per city will be considered for the scholarship. The deadline is March 12, 2021 to submit the nominee. Therefore, the nominee’s application and package is due to city hall on or before, February 22nd.

Clerk/Treasurer, Tiffany Rogers asked if two council committee members would like to review the applications and make a recommendation to the council at the February 22nd Council Meeting. Councilmember Cowdrey will reach out reach to Betsy Cowin, the Asotin-Anatone School District councilor to see if the Junior Class would be interested in taking on the challenge to rehab Riverpointe Park. This in return would help amplify the scholarship when they apply due to working with government and environmental issues.

2. 2021 Budget

Clerk/Treasurer, Tiffany Rogers stated the 2021 budget has been sent to the State Auditors and is now published on the City of Asotin webpage. Clerk/Treasurer, Tiffany Rogers stated she has been researching examples of other cities budgets. 2022 Budget will be reformatted to current events. The history that has been on the past budgets will be redirected to the Comprehensive Plan.

DEPARTMENTS:

a. POLICE DEPARTMENT: Stats

	2020	2019	2018	2017	2016	2015	2014
Total Calls	612	525	612	753	804	749	522
Adult Arrests	39	26	34	58	66	38	19
Juvenile Arrests	4	2	6	8	8	1	4
Case sent to PA	8						
Traffic Stops	360	399	504	831	633	468	284

Citations

Infractions Traffic	168	166	157	283	133	16
Infractions Non-Traffic	0	0	0	0	0	0
Criminal Traffic	23	8	11	23	16	2
Criminal Non-Traffic	12	7	9	17	17	7
Total Citations	220	235	323	166	25	

2014-2015 APD had Chief Derbonne, Officer Coopess, and Renzelman as SRO, and several Reserves to include Donna

*Chief Renzelman Instituted SECTOR 2015

*In part of 2016 and 2017 we had a Chief, a full-time officer, a SRO and 3 Reserves (1 active)

* In 2018 we were cut down to one officer and the reserves

*2019 we were cut down to just a Chief (in April picked up Donna again)

*2020 COVID issue started in March through the year

b. CITY ATTORNEY: None

c. FIRE DEPARTMENT:

City of Asotin Fire Lieutenant, Dwayne Paris stated there was a structure fire on New Year’s Eve at midnight. The first time the fire department was there for six hours. The wind picked up and was called back for another four hours. Residence could hear ammo and propane tank bottles exploding. City of Asotin Fire Lieutenant, Dwayne Paris stated it brings something into light which is zoning offenses. Deputy/Clerk, Tina Davidson had been working on these issues in the area and there are a lot more areas that need rectified so we don’t have another situation like this one. The only thing that kept the other houses from not catching on fire was neighbors with water hoses, the quick response and mutual aid.

d. PLANNING COMMISSION: TBD

e. ASOTIN MUNICIPAL COURT:

- Next Asotin Municipal Court will be Thursday, January 28,2021 1:30pm City Hall
FOURTH THURSDAY OF THE MONTH

f. ASOTIN DAYS: TBD

X. COUNCIL COMMUNICATIONS COMMITTEE/LIAISON REPORTS

Steve Cowdrey- Councilmember Cowdrey and Councilmember Schneider stated they recommend to vacate Filmore Street with reserving the rights to the utilities and right of ways since the city has not used it, nor does it have a purpose for future use. Mayor Paris stated the city will start the vacation process per the City of Asotin Municipal Code.

Lori Loseth- Councilmember Loseth stated there will be an EMS meeting tomorrow morning.

Tim Ottmar- None

Mervin Schneider- None

David Weakland- None

XI. MAYOR'S REPORT:

Mayor Paris stated we have put 2020 in the books.

XII. RESOLUTIONS & ORDINANCES:

- 1. Resolution 2020-684** A Resolution of the City Council of the City of Asotin, Washington Adopting a Policy for Employee Recognition.
Councilmember Cowdrey made a motion to approve Resolution 2020-684 A Resolution of the City Council of the City of Asotin, Washington Adopting a Policy for Employee Recognition. Seconded by Councilmember Weakland. All Ayes. There was no discussion. Motion carried.
- 2. First reading of Ordinance 2020-852** An Ordinance of the City of Asotin, Washington, Updating the Asotin Municipal Code Chapter 2.44 Public Records and Providing for the Effective Date Hereof.
Councilmember Schneider made a motion to approve the First reading of Ordinance 2020-852 An Ordinance of the City of Asotin, Washington, Updating the Asotin Municipal Code Chapter 2.44 Public Records and Providing for the Effective Date Hereof. Seconded by Councilmember Weakland. All Ayes. There was no discussion. Motion carried.
- 3. First reading of Ordinance 2020-858** Being an Ordinance Amending Asotin Municipal Code Chapter 10.16 Parking and Providing for the Effective Date Hereof.
Councilmember Weakland made a motion to approve the First reading of Ordinance 2020-858 Being an Ordinance Amending Asotin Municipal Code Chapter 10.16 Parking and Providing for the Effective Date Hereof. Seconded by Councilmember Cowdrey. All Ayes. There was no discussion. Motion carried.
- 4. Resolution 2021-685** A Resolution Authorizing the Passing of Ordinance 2021-860 in one Reading.
Councilmember Weakland made a motion to approve Resolution 2021-685 A Resolution Authorizing the Passing of Ordinance 2021-860 in one Reading. Seconded by Councilmember Ottmar. All Ayes. There was no discussion. Motion carried.
- 5. Ordinance 2021-860** An Ordinance of the City Council of the City of Asotin, Washington, Amending Ordinance 2019-846 which adopted the 2020 Budget and authorizing necessary adjustments.
Councilmember Cowdrey made a motion to approve Ordinance 2021-860 An Ordinance of the City Council of the City of Asotin, Washington, Amending Ordinance 2019-846 which adopted the 2020 Budget and authorizing necessary adjustments. Seconded by Councilmember Schneider. All Ayes. There was no discussion. Motion carried.
- 6. First reading of Ordinance 2021-861** An Ordinance of the City of Asotin, Washington, Repealing Chapter 10.24 Commercial and Recreational Vehicles and Providing for the Effective Date Hereof.

Councilmember Cowdrey made a motion to approve the First reading of Ordinance 2021-861 An Ordinance of the City of Asotin, Washington, Repealing Chapter 10.24 Commercial and Recreational Vehicles and Providing for the Effective Date Hereof. Seconded by Councilmember Ottmar. All Ayes. There was no discussion. Motion carried.

EXECUTIVE SESSION: RCW 42.30.110 (i) Contracts -5:51- pm – 6:45pm

Mayor Paris asked for an Executive Session regarding Contracts and Litigation for 30 minutes. 6:10pm Mayor Paris asked for an extension of time for 15 minutes. 6:25pm Mayor Paris asked for an additional 20 minutes.

Decision:

Councilmember Cowdrey made a motion to approve Mayor Paris to ask Jennifer Douglass for a contract as the City Attorney. Seconded by Councilmember Ottmar. All Ayes. There was no discussion. Motion carried.

ADJOURNMENT: Motion to adjourn the meeting made by Councilmember Schneider. Seconded by Councilmember Cowdrey. There was no discussion. All Ayes. Motion carried. Meeting adjourned at 6:46pm.

Mayor Paris

Clerk/Treasurer, Tiffany Rogers