

**ASOTIN CITY COUNCIL MINUTES**  
**January 25, 2021**  
**Asotin City Hall, 121 Cleveland Street, Asotin WA**

**I. CALL TO ORDER:** Mayor Paris called the City Council Meeting to order at 5:30p.m.

**II. PLEDGE OF ALLEGIANCE:** Mayor Paris led the Pledge of Allegiance.

**ROLL CALL:** Steve Cowdrey, Lori Loseth, Tim Ottmar, Mervin Schneider, David Weakland

**STAFF PRESENT:** Clerk/Treasurer, Tiffany Rogers, Deputy Clerk, Tina Davidson

**PRESS:** None

**AUDIENCE:** Doug Holland

**III. PUBLIC HEARING:** None

**IV. ORAL COMMUNICATIONS- PUBLIC COMMENT:**

Resident, Doug Holland of 711 2<sup>nd</sup> Street had a complaint about not being allowed to park his boat on second street because the previous mayor advised he could. Doug Holland stated his case regarding his view. Mayor Paris explained the ordinance and other views on it and confirmed that it is still illegal to park those type of vehicles on the street. After addressing the issue Mayor Paris thanked Doug Holland for his time.

**V. CONSENT CALENDAR:**

- a. Minutes of January 11, 2021 Regular Meeting
- b. Expense Checks- #43579-#43604 \$22,307.02 To Include EFT's
- c. Payroll Checks- #43574-343578 \$14,736.89 To Include EFT's
- d. Voids-None

Councilmember Weakland made a motion to approve the consent calendar. Seconded by Councilmember Cowdrey. All Ayes. There was no discussion. Motion carried.

**Approval of Unexcused and/or Excused Councilmember's absence:** None

**VI. UNFINISHED BUSINESS:** None

**VII. NEW BUSINESS:** None

**VIII. CONSULTANT/CONTRACTOR REPORTS:** None

**IX. CLERK'S REPORT:**

**1. United States Census 2020 Thank You certificate for the City of Asotin**

The City of Asotin received a Thank You Certificate from the United States Census 2020. The U.S. Census Bureau recognizes the City of Asotin as an invaluable member of the 2020 Census Community Partnership and Engagement Program. We appreciate the efforts you made in making the Partnership Program a success and helping achieve a successful 2020 Census. Dr. Steven D. Dillingham, Director U.S. Census Bureau. Mayor Paris stated Asotin County met their goal of reaching persons and reporting at 80% for the Census.

## **2. Latah Sanitation 2020 Annual Certificate**

The City of Asotin received the 2020 Annual Certification from Latah Sanitation. From January 1,2020 through December 31,2020, Clearwater Composting received and processed approximately 147.04 tons of biosolids from the City of Asotin. When processed, this tonnage yields approximately 535.22 cubic yards of Class A Compost. These biosolids were co-mingled with other producers and the total tonnage of co-mingled Class A Compost is 18,591.44 cubic yards. The Class A Compost has been processed in accordance with the 503 regulations and has been dispersed. There were no odor complaints this year. Clerk/Treasurer, Tiffany Rogers stated the grit removal is taken to the Asotin County Landfill once a week.

### **DEPARTMENTS:**

#### **a. POLICE DEPARTMENT:**

Police Chief, Monte Renzelman stated there are additional matters that occur within the City of Asotin that most people are not aware of that keep him busy. Already in January he is investigating a rape, an assault with a fire arm, and had a sex offense reported last week. He has been working on abandoned vehicles and boats. Asotin is a 24-hour 7 day a week department, no matter what crime is called in, they will handle the investigation. They may call in mutual aid but ASPD will be the lead agency of all those types of cases that are within the Asotin City Limits. He is finishing up the NIBERS, which is the end of the year reporting for the state and federal government, and mandated tasks Police departments are required to perform, which has been time consuming.

Police Chief, Monte Renzelman stated the city has a city-wide notification system called Regroup Mass Notification acquired through the CARES funding. The city is in the beginning stages of instructing the staff and uploading the information. There will be information sent to allow citizens to sign up for the notifications if they choose to receive them. The types of notifications will be of any notifications that may need to inform the citizens of, such as street closures, fires, floods and/or stormwater street sweeping, or heavy police activity in an area that needs people to stay clear of, etc. The citizens will be able to choose how they want to receive the notifications, such as via phone, e-mail or text. Persons who work within the city limits are also eligible to receive the notifications, plus families of students who attend the Asotin-Anatone School District can sign up as well. Employees of the Asotin County Court House and Annex and all city businesses can sign up too. You do not have to be a citizen of the City of Asotin to sign up. The program can reach a block of citizens, city wide and/or just the affected area.

#### **b. CITY ATTORNEY: None**

#### **c. FIRE DEPARTMENT: None**

#### **d. PLANNING COMMISSION:**

Mayor Paris stated he attended the Planning Commission meeting on Thursday, January 14, 2021 to explain what the Planning Commission's mission, by-laws and RCW regulations consist of. The Planning Commission does vote on zoning changes; therefore, the Planning Commission does include zoning issues. Mayor Paris stated he will be creating the procedural appeals for the denials after variances.

#### **e. ASOTIN MUNICIPAL COURT:**

- Next Asotin Municipal Court will be Thursday, January 28,2021 1:30pm City Hall

FOURTH THURSDAY OF THE MONTH

- Mayor Paris stated he wanted to wish Judge Todd Richardson well wishes.

**f. ASOTIN DAYS: TBD**

**X. COUNCIL COMMUNICATIONS  
COMMITTEE/LIAISON REPORTS**

**Steve Cowdrey-** None

**Lori Loseth-** None

**Tim Ottmar-** None

**Mervin Schneider-** None

**David Weakland-** None

**XI. MAYOR'S REPORT:**

Mayor Paris asked the council before we go into the second reading of the parking ordinance, does anybody feel there needs to be any wording changes to the parking ordinance? At this time there were no audience members left in the chambers. The council stated no.

**XII. RESOLUTIONS & ORDINANCES:**

- 1. Second reading of Ordinance 2020-852** An Ordinance of the City of Asotin, Washington, Updating the Asotin Municipal Code Chapter 2.44 Public Records and Providing for the Effective Date Hereof.  
Councilmember Weakland made a motion to approve the second reading of Ordinance 2020-852 An Ordinance of the City of Asotin, Washington, Updating the Asotin Municipal Code Chapter 2.44 Public Records and Providing for the Effective Date Hereof. Seconded by Councilmember Ottmar. All Ayes. There was no discussion. Motion carried.
- 2. Second reading of Ordinance 2020-858** Being an Ordinance Amending Asotin Municipal Code Chapter 10.16 Parking and Providing for the Effective Date Hereof.  
Councilmember Weakland made a motion to approve the second reading of Ordinance 2020-858 Being an Ordinance Amending Asotin Municipal Code Chapter 10.16 Parking and Providing for the Effective Date Hereof. Seconded by Councilmember Cowdrey. All Ayes. There was no discussion. Motion carried.
- 3. Second reading of Ordinance 2021-861** An Ordinance of the City of Asotin, Washington, Repealing Chapter 10.24 Commercial and Recreational Vehicles and Providing for the Effective Date Hereof.  
Councilmember Schneider made a motion to approve the second reading of Ordinance 2021-861 An Ordinance of the City of Asotin, Washington, Repealing Chapter 10.24 Commercial and Recreational Vehicles and Providing for the Effective Date Hereof. Seconded by Councilmember Ottmar. All Ayes. There was no discussion. Motion carried.

**EXECUTIVE SESSION: RCW 42.30.110 (i) Contracts 5:45pm- 5:50pm**

Mayor Paris asked for an Executive Session regarding Contracts and Litigation for 15 minutes. No decisions were made.

**ADJOURNMENT:** Motion to adjourn the meeting made by Councilmember Cowdrey. Seconded by Councilmember Weakland. There was no discussion. All Ayes. Motion carried. Meeting adjourned at 5:51 pm.

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Mayor Paris

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Clerk/Treasurer, Tiffany Rogers