

ASOTIN CITY COUNCIL MINUTES
June 14, 2021
Asotin City Hall, 121 Cleveland Street, Asotin WA

I. CALL TO ORDER: Mayor Paris called the City Council Meeting to order at 5:30p.m.

II. PLEDGE OF ALLEGIANCE: Mayor Paris led the Pledge of Allegiance.

ROLL CALL: Steve Cowdrey, Lori Loseth, Tim Ottmar, Mervin Schneider

STAFF PRESENT: Clerk/Treasurer, Tiffany Rogers, Deputy Clerk, Tina Davidson

PRESS: None

AUDIENCE: None

III. PUBLIC HEARING: None

IV. ORAL COMMUNICATIONS- PUBLIC COMMENT: None

V. CONSENT CALENDAR:

- a. Minutes of May 24, 2021 Regular Meeting
- b. Expense Checks- #43919-#43959 \$56,205.58 To Include EFT's
- c. Payroll Checks- #43911-#43918 \$27,450.55 To Include EFT's
- d. Voids-#43652 \$4,948.97 Advance Travel Fund #1319 \$16.00

Councilmember Cowdrey made a motion to approve the consent calendar. Seconded by Councilmember Loseth. All Ayes. There was no discussion. Motion carried.

Approval of Unexcused and/or Excused Councilmember's absence:

Councilmember Schneider made a motion to approve the absents of Councilmember Weakland. Seconded by Councilmember Loseth. All Ayes. There was no discussion. Motion carried.

VI. UNFINISHED BUSINESS: None

VII. NEW BUSINESS:

1. AWC Business Meetings Board Meetings

Mayor Paris asked if any council member were interested in enrolling with AWC to attend the annual and monthly business meetings. If so, send the others an email to let them know you are interested until there are a total of three councilmembers interested. Any city member of AWC can view the annual Business Meeting. A link will be posted approximately 15 minutes before the meeting begins. The link and other helpful information is on the Business Meeting web page. To participate in the voting that will occur, the city will need to submit up to three voting delegates and these attendees will each receive a unique link to join the live meeting via Zoom Webinar as a voting delegate. All voting delegates must pre-register. A voting delegate registration link is also available on the Business Meeting webpage. The Annual Conference and Business Meeting, which always occurs during conference, are both in-person meetings. All AWC Board of Directors meetings are in-person meetings. AWC offers small city scholarships to member cities with a population under 5,000 to cover the conference registration fee (travel and lodging are not included).

2. Proclamation Declaring September 2021 as Childhood Cancer Awareness Month in the City of Asotin

Mayor Paris read the Proclamation Declaring September 2021 as Childhood Cancer Awareness Month in the City of Asotin. Councilmember Loseth made a motion to approve the Proclamation Declaring September 2021 as Childhood Cancer Awareness Month in the City of Asotin. Seconded by Councilmember Cowdrey. All Ayes. There was no discussion. Motion carried.

VIII. CONSULTANT/CONTRACTOR REPORTS: None

IX. CLERK'S REPORT:

1. City of Asotin Fireworks Celebration Regulations

- July 3rd between the hours of 9am-11pm
- July 4th between the hour of 9am-12am midnight
- July 5th between the hours of 9am-11pm

2. Mayor Paris to be a signatory on the Potlatch #1 Federal Credit Union bank and loan accounts

Clerk/Treasurer, Tiffany Rogers stated Mayor Paris needs permission to be a signer on the Potlatch #1 Federal Credit Union loans and bank accounts. Councilmember Loseth made a motion to approve Mayor Paris to be a signer on the Potlatch #1 Federal Credit Union loans and bank accounts. Seconded by Councilmember Cowdrey. All Ayes. There was no discussion. Motion carried.

DEPARTMENTS:

a. POLICE DEPARTMENT:

Clerk/Treasurer, Tiffany Rogers stated Police Chief, Monte Renzelman would not be in attendance at the council meeting due to Reserve Officer, Donna Manchester was out of town and he was covering her patrol hours.

b. CITY ATTORNEY: None

c. FIRE DEPARTMENT:

Mayor Paris stated there will be an additional meeting with the architect to discuss the variance for off street parking for the fire department building.

City of Asotin Fire Lieutenant, Dwayne Paris stated it is so dry. The only green that is seen is around the edges of the canyon. Three-mile Island is a combustible area out of Asotin where the property consists of years of buried manure. The mixture of the manure with a bit of water and heat, it combusts and it burns every year.

d. PLANNING COMMISSION:

Mayor Paris stated there are two positions open on the Planning Commission. If anybody knows someone who wants to get involved to see how the city works it is a great opportunity. Mayor Paris stated Planning Commission Chairman, Gary Bourassa is doing a great job getting everyone down the path, taking charge and helping with city issues.

e. ASOTIN DAYS:

Next Regular Meeting June 15, 2021 6pm at City Hall
Mayor Paris is requesting an updated copy of the Asotin Days Bylaws.

**X. COUNCIL COMMUNICATIONS
COMMITTEE/LIAISON REPORTS**

Steve Cowdrey- Councilmember Cowdrey stated the globe light on the Memorial Bridge has been shattered. Would like to ask the Public Works Department to remove the shattered globe.

Lori Loseth- Councilmember Loseth was following up on the Pickleball courts. Mayor Paris stated the City of Asotin Public Works Department will be meeting with the school to discuss funds and design. If funding is found, the school will use it as part of their program for Physical Education. Councilmember Loseth stated there are Pickleball lessons and leagues available.

Tim Ottmar- Councilmember Ottmar wanted to revisit the city park playground equipment topic. Mayor Paris stated playground equipment is very expensive and the city does not have a budget for it. The only way to replace it will have to be with donations from local community members who are willing to donate. Councilmember Ottmar asked why can't we go old school, just have a few items and not have to purchase a \$50,000 playground set? Mayor Paris stated the insurance companies now require specific safety items that must be installed and approved. Mayor Paris asked the Parks Committee which is Councilmember Schneider and Cowdrey to see if they would lead the fundraising for this project. Reach out to local business owners, local groups that might have funding they can donate towards new playground equipment. A plaque can be created and placed by the playground equipment "donated by" Asotin Days might be a good venue to have a vendor booth space with information to donate. Suggestion is to host a meeting and invite the local community leaders, bank presidents, local business leaders, LIONS/MASON Club so they are aware of the need.

Mervin Schneider- None

David Weakland- Absent

MAYOR'S REPORT:

2021-2022 COVID ARPA Program

Mayor Paris stated the City of Asotin is receiving grant funding through the COVID ARPA Program. Waste Water Treatment Plant Operator, Bill Frye and Public Works Superintendent, Bob Portlock are creating a list of items that we need to look at such as water meters, pump station, lines, etc.

Memorial Day Cemetery Celebration

Mayor Paris stated the Memorial Day VFW Celebration at the cemetery went really well.

4th of July Firework Celebrations

Mayor Paris stated if the city is going to ban fireworks, it takes a year for the Ordinance to take effect. 2018 was a very dry year with a burn ban in place. That year the 4th of July Celebrations incurred 28 brush fires. This year is even dryer. However, there are very few brush fires in Asotin since most people go to the marina, which is greener and close to the water. The public has been great about picking up their trash and being safe to a point. The fire department is on scene to inform the ones that are not following safety guidelines.

4th Street Mobile Home Park

Mayor Paris stated he has been following up on the cleanup at the 4th Street Trailer Park. He did a walk through to make sure chickens, fences, trees and garbage are in compliance with the city ordinances. Renters will no longer be receiving a cleanup notice. The notice will be going to the

property owner. Procedure will be a warning letter to the owner, if not in compliance a citation will be issued, if items are still not in compliance, the city will hire the work that needs completed and will charge the homeowner for the cleanup expenses.

XI. RESOLUTIONS & ORDINANCES:

- 1. First reading of Ordinance 2021-862** An Ordinance of the City of Asotin, Washington, Repealing Chapter 2.12 Municipal Court and Chapter 2.17 Municipal Court Cash Drawer Fund and Providing for the Effective Date Hereof.
Councilmember Cowdrey made a motion to approve the First reading of Ordinance 2021-862 An Ordinance of the City of Asotin, Washington, Repealing Chapter 2.12 Municipal Court and Chapter 2.17 Municipal Court Cash Drawer Fund and Providing for the Effective Date Hereof. Seconded by Councilmember Schneider. All Ayes. There was no discussion. Motion carried.
- 2. First reading of Ordinance 2021-863** An Ordinance of the City of Asotin, Washington, Creating a New Chapter 2.12 Section 2.12.010 Interlocal Agreement and Providing for the Effective Date Hereof.
Councilmember Schneider made a motion to approve the First reading of Ordinance 2021-863 An Ordinance of the City of Asotin, Washington, Creating a New Chapter 2.12 Section 2.12.010 Interlocal Agreement and Providing for the Effective Date Hereof. Seconded by Councilmember Cowdrey. All Ayes. There was no discussion. Motion carried.
- 3. Resolution 2021-690** A Resolution of the Council of the City of Asotin, Asotin County, Washington, Authorizing and Providing for the Incurrence of Indebtedness for a \$250,000 Line of Credit Through Potlatch Number 1 Federal Credit Union for the Purpose of Providing Funds for City of Asotin Debt and Monies to be Deposited into the City of Asotin General Fund
Councilmember Cowdrey made a motion to approve Resolution 2021-690 A Resolution of the Council of the City of Asotin, Asotin County, Washington, Authorizing and Providing for the Incurrence of Indebtedness for a \$250,000 Line of Credit Through Potlatch Number 1 Federal Credit Union for the Purpose of Providing Funds for City of Asotin Debt and Monies to be Deposited into the City of Asotin General Fund. Seconded by Councilmember Ottmar. All Ayes. Councilmember Loseth wanted to discuss if the local bank had been contacted for funding to compare interest rate differences. Mayor Paris stated the city was already established with P1FCU and the local bank does not offer this type of loan in the amount that was needed. Nor did the local bank offer its services when the city needed the first line of credit in the amount of \$100,000.00. Motion carried.
- 4. Resolution 2021-691** A Resolution Authorizing the Passing of Ordinance 2021-864 in One Reading
Councilmember Cowdrey made a motion to approve Resolution 2021-691 A Resolution Authorizing the Passing of Ordinance 2021-864 in One Reading. Seconded by Councilmember Ottmar. All Ayes. There was no discussion. Motion carried.
- 5. Ordinance 2021-864** An Ordinance of the City of Asotin, Washington, Amending Chapter 8.20 Section 8.20.065 Controlled Burning and Providing for the Effective Date Hereof.
Councilmember Cowdrey made a motion to approve Ordinance 2021-864 An Ordinance of the City of Asotin, Washington, Amending Chapter 8.20 Section 8.20.065 Controlled Burning and Providing for the Effective Date Hereof. Seconded by Councilmember Schneider. All Ayes. There was no discussion. Motion carried.

EXECUTIVE SESSION: RCW 42.30.110: (i) Contracts 6:10pm-6:40pm

Mayor Paris called for a thirty-minute executive session regarding contracts. No decisions were made.

ADJOURNMENT: Motion to adjourn the meeting made by Councilmember Cowdrey. Seconded by Councilmember Ottmar. There was no discussion. All Ayes. Motion carried. Meeting adjourned at 6:41pm.

Mayor Paris

Clerk Treasurer, Tiffany Rogers