

**ASOTIN CITY COUNCIL MINUTES**  
**Tuesday, October 12, 2021**  
**Asotin City Hall, 121 Cleveland Street, Asotin WA**

**I. CALL TO ORDER:** Mayor Paris called the City Council Meeting to order at 5:30p.m.

**II. PLEDGE OF ALLEGIANCE:** Mayor Paris led the Pledge of Allegiance.

**ROLL CALL:** Steve Cowdrey, Lori Loseth, Tim Ottmar, David Weakland

**STAFF PRESENT:** Tiffany Rogers, Clerk/Treasurer, Tina Davidson, Deputy Clerk

**PRESS:** None

**AUDIENCE:** Jo Anne Miller, Steve Nash, Charlotte Tuttle

**III. PUBLIC HEARING:** None

**IV. ORAL COMMUNICATIONS- PUBLIC COMMENT:**

Resident, Jo Anne Miller thanked the mayor for restarting the siren. She stated we don't need the siren at the other end of town and that could be removed. She asked when the curb located by her driveway was going to be painted. She would like to see all the curb islands removed.

Resident, Charlotte Tuttle stated she would also like the curb islands removed. She wants to keep the siren. She inquired about the new fire station and asked how it was going to be funded. Mayor Paris stated it will be funded with a long-term loan from USDA and the infrastructure ARPA funds from next years allotment.

Resident, Steve Nash stated he loves the siren too.

**V. CONSENT CALENDAR:**

**a. Minutes of September 27, 2021 Meeting**

b. Expense Checks-#44223-#44252 \$52,022.98 To Include EFT's

c. Payroll Checks-#44215-#44222 \$26,144.29 To Include EFT's

d. Voids-None

Councilmember Cowdrey made a motion to approve the consent calendar. Seconded by Councilmember Loseth. All Ayes. There was no discussion. Motion carried.

**Approval of Unexcused and/or Excused Councilmember's absence:**

Councilmember Cowdrey made a motion to table the absence of Councilmember Schneider to the next meeting. Seconded by Councilmember Weakland. All Ayes. There was no discussion. Motion carried.

**VI. UNFINISHED BUSINESS:** None

**VII. NEW BUSINESS:** None

**VIII. CONSULTANT/CONTRACTOR REPORTS:** None

**IX. CLERK'S REPORT:**

**1. 2022 Budget Update**

Clerk/Treasurer, Tiffany Rogers reported on the 2022 budget. Spreadsheets and budget information was given to the council for review. She met with department heads to discuss their budget changes. Mayor Paris will meet with the department heads next week. Medical benefits increased 5.8% and dental has increased by 4%. No increase in costs to vision rates. A public hearing will be held for the 1% tax. The 1% tax is what the city receives from the county each year. It does not increase homeowners' property taxes. It's just the legal amount the city is allowed to ask for from the assessed values through the assessor's office. Sales of houses are still predicted to be steady for 2022 which will continue to create Real Estate Excise Tax funding for the city. 2021 to date revenues and expenses report was explained plus the estimated 2022 revenues and expenditures. 2021 the city received ARPA funding in the amount of \$180,000 for Waste Water Treatment Plant Improvements. 2022 the city will receive an additional \$180,000 for water infrastructure improvements. Deputy Clerk, Tina Davidson's wage distribution percentage will change due to her duties have changed since the Asotin Municipal Court was closed. A budget workshop will be held October 25<sup>th</sup> after the regular council meeting.

**DEPARTMENTS:**

- a. **POLICE DEPARTMENT:** None
- b. **FIRE DEPARTMENT:** None
- c. **PLANNING COMMISSION:** TBD

**X. COUNCIL COMMUNICATIONS COMMITTEE/LIAISON REPORTS**

**Steve Cowdrey-** None

**Lori Loseth-** None

**Tim Ottmar-** Councilmember Ottmar reported he has been working with the Department of Corrections for community service workers. He has completed paperwork and will wait for the state to approve it before the city can utilize the work force.

**Mervin Schneider-** Absent

**David Weakland-** None

**XI. MAYOR'S REPORT:**

Mayor Paris reported the city received ARPA funding in the amount of \$180,000 to install a new Waste Water Treatment pump station located by the city shop. There will be a generator cemented in the ground for power. The city will receive an additional \$180,000 next year for water meter issues and help fund the fire department for electrical. Mayor Paris stated he is not sure when the construction will start for the new fire department.

Deputy Clerk, Tina Davidson has applied for an indigent defense grant in the amount of \$4,000 to help pay for attorney services.

Last year CARES ACT monies provided the city with a \$52,000 grant for updates such as automatic flushing toilets in the parks, COVID cleaning supplies and Personal Protective Equipment. Deputy Clerk, Tina Davidson has been continuing to do grant research and being successful for tracking additional grants.

**XII. RESOLUTIONS & ORDINANCES:**

- 1. Resolution 2021-698** - A Resolution Before the Asotin City Council Being a Resolution Amending Rental Fee Language to include Exceptions to the Rental Fees are revising Resolution #2021-688 Amending Rental Fee Language to Include Exceptions to the Rental Fees are for Occasional Use Only, Routine and Long-Term Use Will Be Evaluated Independently. Councilmember Cowdrey made a motion to approve Resolution 2021-698 - A Resolution Before the Asotin City Council Being a Resolution Amending Rental Fee Language to include Exceptions to the Rental Fees are revising Resolution #2021-688 Amending Rental Fee Language to Include Exceptions to the Rental Fees are for Occasional Use Only, Routine and Long-Term Use Will Be Evaluated Independently. Seconded by Councilmember Ottmar. All Ayes. There was no discussion. Motion carried.
  
- 2. Resolution 2021-699** - A Resolution Before the Asotin City Council Being a Resolution Authorizing the Mayor to Submit the Grant Application and Accept the grant on Behalf of the City of Asotin for the (OPD) Washington State Office of Public Defense. Councilmember Weakland made a motion to approve Resolution 2021-699 - A Resolution Before the Asotin City Council Being a Resolution Authorizing the Mayor to Submit the Grant Application and Accept the grant on Behalf of the City of Asotin for the (OPD) Washington State Office of Public Defense. Seconded by Councilmember Loseth. All Ayes. There was no discussion. Motion carried.

**EXECUTIVE SESSION: RCW 42.30.110:(i) iii 5:50pm-6:05pm**

Mayor Paris asked for an executive session for 15 minutes regarding litigation. No decisions were made.

**ADJOURNMENT:** Motion to adjourn the meeting made by Councilmember Weakland. Seconded by Councilmember Cowdrey. There was no discussion. All Ayes. Motion carried. Meeting adjourned at 6:06pm

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Mayor Paris

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Clerk/Treasurer, Tiffany Rogers