

**ASOTIN CITY COUNCIL MINUTES**  
**November 22, 2021**  
**Asotin City Hall, 121 Cleveland Street, Asotin WA**

**I. CALL TO ORDER:** Mayor Paris called the City Council Meeting to order at 5:30p.m.

**II. PLEDGE OF ALLEGIANCE:** Mayor Paris led the Pledge of Allegiance.

**ROLL CALL:** Steve Cowdrey, Lori Loseth, Tim Ottmar, Mervin Schneider,

**STAFF PRESENT:** Tina Davidson, Deputy Clerk

**PRESS:** None

**AUDIENCE:** Charlotte Tuttle – Thanked the Mayor and council for the siren.

**III. PUBLIC HEARING:**

None

**IV. ORAL COMMUNICATIONS- PUBLIC COMMENT:**

- a. Minutes of November 8, 2021 Meeting
- b. Expense Checks- #44344-#44370 \$99,988.36 To Include EFT's
- c. Payroll Checks- - #44339-#44343 \$13,317.64 To Include EFT's
- d. Voids- None

**Motion by Cowdrey/Loseth, motion passed 5/0**

**Approval of Unexcused and/or Excused Councilmember's absence**

Councilmember Cowdrey made a motion to excuse Councilmember David Weakland for he had an emergency. Seconded by Councilmember Schneider. Motion passed 5/0.

**V. UNFINISHED BUSINESS:** None

**VI. NEW BUSINESS:** None

**VII. CONSULTANT/CONTRACTOR REPORTS:** None

**VIII. CLERK'S REPORT:**

Tina reported that things are moving ahead got a lot of work done, still lots to do. But feels good about where this position is going and excited to move forward.

**DEPARTMENTS:**

- a. **POLICE DEPARTMENT:** None
- b. **FIRE DEPARTMENT:** None
- c. **PLANNING COMMISSION:** Chari, Gary Bourassa reported that they had a new applicant that they would like the approval from the council to bring Angela Nightingale on board of the Planning Commission. She is a local realtor and had some great knowledge that he fills will be an asset to this group.

**Motion by Cowdrey/Loseth, motion passed 5/0**

**X. COUNCIL COMMUNICATIONS  
COMMITTEE/LIAISON REPORTS**

**Steve Cowdrey**-None

**Lori Loseth**- reported on the topic of “Small Houses” that are becoming more popular. Do we have ordinances that address this new type of homes? She didn’t know if there were already on it or just to make sure that we are up to speed, cause she see’s more and more of this shed type of homes coming into our area, Dwayne stated that this would be a good question for the planning commission to research. He does believe Bob and Bill are aware of these new types of homes. But he will check with them. Also, we did get some information from MRSC a while back regarding these types of homes. “Shouses, Small Homes, etc”

**Tim Ottmar**-Reported on the Dept of Corrections Community Service workers coming tomorrow to do some clean up around the city. They will be doing work for Bob and Wes so that should help them out a little.

**Mervin Schneider**-None

**David Weakland**- None

**XI. MAYOR’S REPORT:**

Dwayne reported that Peggy Hansford had contacted him regarding the use of City Streets and property for the Fair in 2022. The Council had no problem with this, however it is not be until April 2022.

Dwayne also reported that he had been working with the City Insurance Association of Washington “CIAW” on the years invoice we get for all our property, buildings, cars, and equip. Etc., and after reviewing found so many errors that they had the Insurance Rep. come in and go over the information. With the Help of Bill and Bob and himself they we able to save us \$15,000.00+ in credits for their reporting errors. This reporting has gone on along time, but since we only verified it now, we can only go back one year. But that is still a big reduction in payment for this year.

Also, the property at 120 2<sup>nd</sup> St. is again being listed. We are keeping the price at \$175,000 and the new opening date for the Bid will be December 17<sup>th</sup> at 1:00pm. We have it on the website, Facebook and looking at other places to put the ad, such as Zillow.

**XII. RESOLUTIONS & ORDINANCES:**

**1. Ordinance #2021-866** of the City Council of the City of Asotin, Washington, Amending Policy, Procedure and Personnel Manual - TABLED

- This project was assigned to a committee of Councilmember Cowdrey and Councilmember Tim Ottmar to do some research and come back by the first of the year with a scale that they can use for the Deputy Clerk part-time position.
- Dwayne reported that Tina will become the City Clerk Treasurer on December 1, 2021, that’s a new pay period and she will be working 40 hours a week 8:00am to 5:00. The Deputy Clerk position will not be filled until after the first of the year, to give Tina time to get situated so that she can train the new person.

**EXECUTIVE SESSION: RCW 42.30.110:**

**ADJOURNMENT: Motion by Cowdrey/Schneider. Motion passed. 5/0**

Meeting adjourned at 6:05 pm

---

Mayor Paris

---

Deputy Clerk/Tina Davidson