

ASOTIN CITY COUNCIL MINUTES
November 8, 2021
Asotin City Hall, 121 Cleveland Street, Asotin WA

I. CALL TO ORDER: Mayor Paris called the City Council Meeting to order at 5:30p.m.

II. PLEDGE OF ALLEGIANCE: Mayor Paris led the Pledge of Allegiance.

ROLL CALL: Steve Cowdrey, Lori Loseth, Tim Ottmar, Mervin Schneider, David Weakland

STAFF PRESENT: Tina Davidson, Deputy Clerk

PRESS: None

AUDIENCE: JoAnn Miller, Charlotte Tuttle, Elaine Nagle

III. PUBLIC HEARING:

None

IV. ORAL COMMUNICATIONS- PUBLIC COMMENT:

- a. Minutes of October 25, 2021 Meeting
- b. Minutes of October 25, 2021 Budget Workshop Meeting
- c. Expense Checks- #44312-#44338 \$16065.44 To Include EFT's
- d. Payroll Checks- #44285-#44294 \$35,156.50 & #44295-#44311 To Include EFT's
- e. Voids- 44310

Motion by Cowdrey/Weakland, motion passed 5/0

V. UNFINISHED BUSINESS: None

VI. NEW BUSINESS:

Mayor Paris provided everyone with handout of the CIAW Invoice that we received. This is insurance that we pay for all our building, land, contents, etc. After reviewing the invoice there were several discrepancies and he would like the council to take the time to review the information that was attached. The council was also provided a copy of the cost breakdown for 2021 & 2020 to review. Mayor Paris asked that the council be ready to discuss at the next meeting.

VII. CONSULTANT/CONTRACTOR REPORTS: None

Mayor Paris reported that the 4th Street Project has been finalized and is closed out.

VIII. CLERK'S REPORT:

DEPARTMENTS:

- a. **POLICE DEPARTMENT:** None
- b. **FIRE DEPARTMENT:** None
- c. **PLANNING COMMISSION:** 01/06/2022

**X. COUNCIL COMMUNICATIONS
COMMITTEE/LIAISON REPORTS**

Steve Cowdrey-Chloe Overberg, a senior at Asotin HS, was the state champion at the cross-country state meet today. "Congratulations Chloe Overberg, State XC champion!"

Lori Loseth- None

Tim Ottmar-None

Mervin Schneider-Had a question regarding Budget Workshop Salary/Wages

David Weakland- None

XI. MAYOR'S REPORT:

Mayor Paris reported that Tina and him have been busy getting everything transferred. Removing Tiffany's information and getting Tina's replaced. It was a lot to get done and we both worked hard on getting this transferred. There is still more to do, but a good portion is done.

XII. RESOLUTIONS & ORDINANCES:

1. Ordinance #2021-866 of the City Council of the City of Asotin, Washington, Amending Policy, Procedure and Personnel Manual work hours.

Motion by Cowdrey/Schneider, motion passed 5/0

2. Ordinance #2021-867 of the City Council of the City of Asotin, Washington, Amending Policy, Procedure and Personnel Manual Vacation Leave

Motion by Weakland/Cowdrey, motion passed 5/0

3. Ordinance #2021-868 of the City Council of the City of Asotin, Washington, Modifying the Job Description of the Deputy Clerk.

TABLED – to next meeting

4. Resolution #2021-700 of the City Council of the City of Asotin, Washington, Accepting the completion of the Transportation Improvement Board (TIB) FY2019 Small City Preservation Program (SCPP) for a rehabilitation program for 4th Street, Harding Street to Wilson Street.

Motion by Schneider/Loseth, motion passed 5/0

EXECUTIVE SESSION: RCW 42.30.110:

Executive Meeting for 30 minutes, starting at 5:45pm.

Upon returning from Executive session at 6:15pm:

Amend Motion on Budget Workshop Spreadsheet to reflect Benefits.

“WAGE/SALARY needs to be SALARY/BENEFITS

Motion by Schneider/Cowdrey, motion passed 5/0

ADJOURNMENT: Motion by Schneider/Cowdrey. Motion passed. 5/0

Meeting adjourned at 6:25 pm

Mayor Paris

Deputy Clerk/Tina Davidson