

ASOTIN CITY COUNCIL MINUTES
November 27, 2023
Asotin City Hall, 121 Cleveland Street, Asotin WA

- I. CALL TO ORDER:** Mayor Dwayne Paris, called the City Council Meeting to order at 5:30p.m.
- II. PLEDGE OF ALLEGIANCE:** Mayor Paris led the Pledge of Allegiance.
- III. ROLL CALL:** Steve Cowdrey, Lori Loseth, Craig, Stein, David Weakland and Tim Ottmar
- IV. STAFF PRESENT:** Tina Davidson, Clerk-Treasurer
- V. PUBLIC PRESENT:** None
- VI. PUBLIC HEARING:**

The City of Asotin, WA, does hereby give notice of the filing of the City of Asotin Preliminary budget and the Regular Levy and EMS Levy increase for the year 2024 at 5:35pm at Asotin City Hall, 121 Cleveland, Asotin, WA. Those wishing to make oral statements on this matter may do so during the hearing.

5:35 – Open public hearing for comments.

5:36 – No comments, public hearing is now closed.

Motion to close public hearing, Cowdrey/Ottmar, motion passed 5/0

- VII. ORAL COMMUNICATIONS- PUBLIC COMMENT:**

- VIII. CONSENT CALENDAR:**

Minutes of November 13th, 2023 Regular Meeting

Payroll 11/15/2023 Ck# 44610 - 44613 including EFTs; \$15,103.98

Expense Claims 11/27/2023 Ck# 44614 - 44630 including EFT's; \$23,862.93

Voids: Ck#:

Motion to Approve Consent Calendar, Cowdrey/Ottmar, motion passed 5/0

- IX. UNFINISHED BUSINESS:**

- **Chicken Ordinance – Still working on**
- **Painting of Church – coming along, they have been making progress.**

- X. NEW BUSINESS:**

AVISTA has been working on updating the lights in Chief Looking Glass Parking lot. They put in the new LED lights and they are going to also replace the light that is by the basketball courts. This is being done under the Avista incentive program which will turn around and pay for itself in no time
INSURANCE – Dwayne reported on the increased rate for our insurance this year. We were quoted a 5% increase, which we budgeted for, but when the bill was provided to us this year it had the 5% increase along with an additional 15% overall increase. Which increase our yearly amount by \$20,000.00. After several conversations and review of information, the amount was reduced to \$93,000.00 instead of the \$101,000.00. When we received the total price, we started checking into other providers. However, there has to be a one-year notification and so he asked the council if they wanted him to start looking into other options as we move forward into 2024. One other item is that with the current carrier they have the community center replacement value at \$550,000.00 according to our lease we are not able to replace the center, we can only repair, so we need to decide on if the amount of \$550,000 could be reduced. The council will think about this and discuss at a later date.

- XI. CONSULTANT/CONTRACTOR REPORTS: None**

- XII. CLERK'S REPORT:**

- IX. DEPARTMENTS:**

POLICE DEPARTMENT: None

FIRE DEPARTMENT: None

PLANNING COMMISSION: Next Meeting: January 4th, 2024.

- X. COUNCIL COMMUNICATIONS - COMMITTEE/LIAISON REPORTS**

Steve Cowdrey- Steve reported that Linda, with the Clucking Hen had her 4-H Group “ALL-4-ONE” decorate the curb islands and they look really good. He would like to have us put a should out to them on the reader board.

Lori Loseth – Lori reported that she attended the Board of Health meeting and that the Bird Flu has hit the State of Washington and that we need to be aware of that.

Craig Stein- None.

David Weakland - None

Tim Ottmar – None

XI. MAYOR’S REPORT:

Mayor reported on the preliminary budget and the changes that were included in this budget. The plan is to purchaser Monte a new police car and then put his car as a backup and surplus Donna’s car. We have set aside \$65,000 in the budget to pay for the vehicle. Which will also need all accessories installed.

Dwayne also reported that we are looking into setting up some reserve checking accounts that we will be able to place actual funds into a Public Works Equipment replacement fund and a Fire and EMS Equipment Replacement fund to place roll-over funds into. There is still some research that needs to be done, but the plan is to get the ordinance pulled together and have these accounts ready for roll over amounts.

XII. RESOLUTIONS & ORDINANCES:

1. **RESOLUTION 2023-726** - A RESOLUTION INCREASING THE REGULAR LEVY FROM PREVIOUS YEAR BEFORE THE ASOTIN CITY COUNCIL. **GENERAL LEVY CERTIFICATION**

Motion to approve Resolution 2023-726, Cowdrey/Weakland, motion passed 5/0

2. **RESOLUTION 2023-727** - A RESOLUTION INCREASING THE REGULAR EMS LEVY FROM PREVIOUS YEAR BEFORE THE ASOTIN CITY COUNCIL. **EMS LEVY CERTIFICATION**

Motion to approve Resolution 2023-727, Cowdrey/Ottmar, motion passed 5/0

3. **RESOLUTION 2023-729** - A RESOLUTION OF THE COUNCIL OF THE CITY OF ASOTIN AUTHORIZING THE MAYOR TO SUBMIT THE GRANT APPLICATION AND ACCEPT THE GRANT ON BEHALF OF THE CITY OF ASOTIN FOR THE (OPD) WASHINGTON STATE OFFICE OF PUBLIC DEFENSE

Motion to approve Resolution 2023-729, Cowdrey/Weakland, motion passed 5/0

4. **RESOLUTION 2023-730** – A RESOLUTION AUTHORIZING THE PASSING OF ORDINANCE 2023-888 IN ONE READING

Motion to approve Resolution 2023-730, Cowdrey/Weakland, motion passed 5/0

5. **Ordinance 2023-888** - AN ORDINANCE ADOPTING 2024 BUDGET WITH NECESSARY ADJUSTMENTS.

Motion to approve Ordinance 2023-888, Cowdrey/Weakland, motion passed 5/0

XIII. EXECUTIVE SESSION: None

XIV. ADJOURNMENT: Motion to adjourn by Cowdrey/Ottmar, Motion passed. 5/0
Meeting adjourned at 6:10pm.

Dwayne Paris, Mayor

Tina Davidson, City Clerk-Treasurer