

ASOTIN CITY COUNCIL MINUTES
October 15th, 2024
Asotin City Hall, 121 Cleveland Street, Asotin WA

- **CALL TO ORDER:** Mayor Pro-Tem Lori Loseth, called the City Council Meeting to order at 5:30p.m.
- **PLEDGE OF ALLEGIANCE:** Mayor Pro-Tem Loseth led the Pledge of Allegiance.
- **ROLL CALL:** Steve Cowdrey, Lori Loseth, Craig Stein, and David Weakland
- **STAFF PRESENT:** Tina Davidson, Clerk/Treasurer
- **PUBLIC PRESENT:** None
- **ORAL COMMUNICATIONS- PUBLIC COMMENT:**
- **CONSENT CALENDAR:**
 - **Minutes of September 23rd, 2024 Regular Meeting**
 - Claims 9/23/2024 EFT: \$48,795.00 USDA Payment
 - Payroll 9/30/2024 & 3rd Qtr. Payroll Ck#46710 to 46716 & 46719 & 46720; Including EFT's; \$28,511.69
 - 3rd Qtr. Expense Claims 9/30/2024 CK#46717 & 46718 \$996.99
 - 4th Qtr. Expense Claims 10/1/2024 CK#46721 & 46722 \$2,447.07
 - Expense Claims 10/15/2024 CK#46728 to CK#46763 Including EFT's; \$55,219.89
 - Voids: Ck#46764 & 46765
- **Motion to approve the consent calendar by Cowdrey/Weakland, motion passed 4/0**
- **Motion to approve Tim Ottmar's excused Council member's absences by Weakland/Stein motion passed 4/0**
- **UNFINISHED BUSINESS: American Cell Towers – Lease Agreement of Telecom Easement:** Working on Final Draft
- **NEW BUSINESS:**
- **CONSULTANT/CONTRACTOR REPORTS:** None
- **CLERK'S REPORT:** Tina reported that she is working on Budget. Trick Or Trunk will be Oct 31 at the Fairgrounds from 5:30 to 7:30. They need people to pass out candy.
- **DEPARTMENTS:**
 - **POLICE DEPARTMENT:** None
 - **FIRE DEPARTMENT:**
 - **PLANNING COMMISSION: Next Meeting **January 2nd, 2025** at 7:00pm**
 - No Quorum – only 2 attended. Application pending for the open position.
- **COUNCIL COMMUNICATIONS - COMMITTEE/LIAISON REPORTS**
 - **Lori Loseth** – None
 - **Craig Stein-** Craig reported that he has been assigned Chair of the PTBA. He approved his first budget. They are continuing to look for drivers.
 - **David Weakland** – None
 - **Tim Ottmar** –Absent
 - **Steve Cowdrey** – Steve reported that dogs running loose at the park. Would like to see more signage to keep dogs on leash and pick up after them.

MAYOR'S REPORT:

- Mayor Paris reported that we have received a bill for the Regroup contract that we have for Emergency Notification system. It is \$10,000.00 for 4years. We have only used it twice in the past four years. After discussion, it was decided not to continue the service.
- Mayor Paris reported that Bill Frye has announced that he will be retiring March of 2025, with 35 years of Service.
- Bob will be moving up to WWTP and there was a discussion about personnel adjustment to the open positions.
- Dwayne reported that the 1st Street WSDOT project is going out for bid on Dec. 9th.
- Dwayne also reported that he signed a letter of support for the stormwater project that the school is doing to prevent future flooding.

○ **RESOLUTIONS & ORDINANCES:**

- **Ordinance 2024-893 – An Ordinance of the City Council of the city of Asotin, Washington Amending Ordinance #2023-888 which adopted the 2024 Budget and Authoring Necessary Adjustments. (First Reading)**

Motion to approve the first reading of Ordinance 2024-893 by Cowdrey/Stein, motion passed 4/0

○ **EXECUTIVE SESSION: 10 Min – 6:00 to 6:10**

- **Contract Discussion**

No decisions were made.

○ **ADJOURNMENT: Motion to adjourn by Cowdrey/Weakland, Motion passed. 4/0 Meeting adjourned at 6:10pm.**

Dwayne Paris, Mayor

Tina Davidson, Clerk-Treasurer