

ASOTIN CITY COUNCIL MINUTES
JANUARY 13th, 2025
Asotin City Hall, 121 Cleveland Street, Asotin WA

- **CALL TO ORDER:** Mayor Paris, called the City Council Meeting to order at 5:30p.m.
- **PLEDGE OF ALLEGIANCE:** Mayor Paris led the Pledge of Allegiance.
- **ROLL CALL:** Steve Cowdrey, Lori Loseth, Craig Stein, David Weakland and Tim Ottmar
- **STAFF PRESENT:** Tina Davidson, Clerk/Treasurer
- **PUBLIC PRESENT:** None
- **ORAL COMMUNICATIONS- PUBLIC COMMENT:**
- **CONSENT CALENDAR:**
 - **Minutes of December 23rd, 2024 Regular Meeting**
 - Payroll and 4th Qtr. 12/31/2024 Ck# 46900 – 46913 Including EFT's; \$28,365.28
 - Expense Claims 12/31/2024 And 4th Qtr. CK#46907 - 46948 Including EFT's; \$56,815.54
 - Expense Claims and 1st Qtr. 1/13/2025 Ck# 46936 – 46949 Including EFT's; \$27,226.37
 - Voids: Ck# 46908, 46914, 46915, 46946, 46940, 46941
 - **Motion to approve the consent calendar by Cowdrey/Loseth, motion passed 5/0**
- **UNFINISHED BUSINESS:** American Cell Towers – City Attorney, Adam Papini, sent them notice that we are not interested in this transaction. This closes out American Towers.
- **NEW BUSINESS:** None
- **CONSULTANT/CONTRACTOR REPORTS:** None
- **CLERK'S REPORT:**
 - Tina reported that she was been working on wrapping up year end transactions and setting up the new year transactions. Hoping to have W-2's to employees by next week.
- **DEPARTMENTS:**
 - **POLICE DEPARTMENT:** Monte attended the meeting and presented the council and Mayor with his yearend report. There was good discussion about the report and council commented on a job well done by Mr. Renzelman, as our one-man police force. Thanks for all your hard work. Monte also commented on the article in the paper this week regarding the “Grinch”. Good publicity!
 - **FIRE DEPARTMENT:** Dwayne reported that he has an opportunity to purchase an ambulance from Potlatch Fire Dept. They are asking \$20,000.00 for a 2006 Ambulance. After much discussion.
- **Motion to approve Mayor to purchase of the 2006 Ambulance from Potlatch, by Cowdrey/Weakland, motion passed 5/0**
 - **PLANNING COMMISSION: Next Meeting???**
 - No updated Information regarding this Meeting
- **COUNCIL COMMUNICATIONS - COMMITTEE/LIAISON REPORTS**
 - **Lori Loseth** – None
 - **Craig Stein** – None
 - **David Weakland** – None
 - **Tim Ottmar** – reported on an issue of Business License of private contractors doing business in the City. He wants to know how do we go about making sure we are getting the taxes from those businesses? This is all handled by the Dept of Revenue. We don't handle these business license any longer. We refer them to Dept of Revenue. This is a fairly new procedure so we are all still leaning. We are planning on trying to let the customer know that when they hire a private contractor to ask for a

business license. It is NOW required for all business to have a license that do work in the city, they don't have to be actually located in the city. There is still lots of work to be done by Dept of Revenue. But we currently have about 100 businesses at \$50 a business. Two years ago, we only had 6 businesses that we actually located in the city. This is a huge process, and it is still in the works. The city can put something on the back of the utility statements to help educate the public.

○ **Steve Cowdrey** – None

● **MAYOR'S REPORT:**

- Mayor Paris reported that the WSDOT 1st Street Project has be put out to bid and the plan is still to have it done by the end of April in time for fair.
- Mayor Paris reported that the Cities Insurance for \$2025 is \$108,000.00. We have asked for some options in order to break out these payments. We were given two options: One we pay ½ now and ½ in February, which does not help us at all. OR we can set up monthly payment. We pay \$18,000 down and then \$10,000 a month for the remainder of the year. This option works with our budget and we would like to go with this option.

RESOLUTIONS & ORDINANCES:

1. **Resolution 2025-745 – A Resolution of the City Council of the City of Asotin Washington, Notifying the Public of the 2025 City Council and Planning and Zoning Commission Meeting Dates along with the 2025 Asotin City Hall, Holiday Closure Dates.**

Motion to approve Resolution 2025-745 by Cowdrey/Ottmar, motion passed 5/0

EXECUTIVE SESSION: None

**ADJOURNMENT: Motion to adjourn by Cowdrey/Weakland, Motion passed. 5/0
Meeting adjourned at 6:05 pm.**

Dwayne Paris, Mayor

Tina Davidson, Clerk-Treasurer