

# ASOTIN CITY COUNCIL MINUTES

JUNE 23<sup>rd</sup>, 2025

Asotin City Hall, 121 Cleveland Street, Asotin WA

- **CALL TO ORDER:** Mayor Dwayne Paris, called the City Council Meeting to order at 5:30p.m.
- **PLEDGE OF ALLEGIANCE:** Mayor Paris led the Pledge of Allegiance.
- **ROLL CALL:** Steve Cowdrey, Lori Loseth, Craig Stein, David Weakland and Tim Ottmar
- **STAFF PRESENT:** Tina Davidson, City Clerk-Treasurer
- **AMEND AGENDA:** The mayor asked for an amendment to the agenda to add Resolution 2025-750, that was omitted in error.
- **Motion to approve the Agenda Amendment by Weakland/Cowdrey, motion passed 5/0**
- **PUBLIC PRESENT:** Sue Weaver, Rozella Wood
- **ORAL COMMUNICATIONS- PUBLIC COMMENT:**  
Sue inquired about the sell of Matt's Grill Property. She was concerned about the RV spaces they were advertising on the sell site. Dwayne reported that the city has ordinances that will direct that process. But they have not addressed the city about that condition.

Rozella Wood wanted to clarify that last meeting when she said that the city had not done anything to Kings Lane. She later found out that it was one our public works guys. After much discussion. Dwayne agreed to go look at what she is talking about so he can address the public works crew.

- **CONSENT CALENDAR:**
- **Minutes of June 9<sup>th</sup>, 2025 Regular Meeting**
- Payroll 6/15/2025 CK#47236 - 47239 Including EFT's; \$14,983.74
- Expense Claims 6/23/2025 CK# 47240 - 47250 Including EFT's; \$94,629.50
- Voids: Ck#
- **Motion to approve the consent calendar by Cowdrey/Stein, motion passed 5/0**
- **UNFINISHED BUSINESS: None**
- **NEW BUSINESS:** Asotin Lions Club Liquor License for Asotin Days-August 8 & 9<sup>th</sup> was approved by all.
- **CONSULTANT/CONTRACTOR REPORTS: None**
- **CLERK'S REPORT:** Tina reported that she had a visitor with a camera visit City Hall last Tuesday stating he had his first amendment right to video tape his visit. He continued to record and thanked me for my time and left the building.
- Tina also reported that in regards to companies doing business in the city is actually paying sales tax to the city. Tina spoke with a home owner that stated on his estimate for new AC it shows on the invoice, city tax at 8.2%.
- Tina reported on the complaint regarding business solicitor DEBELLA Corporation. This is a roofing company that is using tactics for making sales. Monte, took the complaints and has started a case on these two citizens, making the complaints. We are in the process of revoking their license. The first step is to notify the council of the action that has been taken and have the complainants attend the next meeting to tell their side of the story. The steps for this revocation can be found in Title 5. Business Taxes Licenses and regulations, Chapter 5.08 - Commercial Solicitors and Itinerant Merchants.

- **Motion to approve the steps to suspend Debella Business License in the City of Asotin, by Weakland/Cowdrey, motion passed 5/0**
- **DEPARTMENTS:**
  - **POLICE DEPARTMENT:** None
  - **FIRE DEPARTMENT:** None
  - **PLANNING COMMISSION:** Next Meeting scheduled July 2025
- **COUNCIL COMMUNICATIONS - COMMITTEE/LIAISON REPORTS**
  - **Lori Loseth** – None
  - **Craig Stein** – None
  - **David Weakland** –None.
  - **Tim Ottmar** – Tim followed up on the issue with the Skunks. He stated he did do some research and there is no one that will trap and release them. After much discussion it was decided that his was not the cities responsibility, but the homeowners.  
Tim also questioned the status of Richar Blakes reserve position with the city. He stated Monte needs help and we need to get someone hired and if we increase the rates to maybe \$26 an hour, perhaps that would help. Steve stated the Blake Richards is the new Under Sheriff, and that he didn't know what the status was on him employment with us.  
Tim asked for an explanation of the \$49,467.50 transaction on the check register. Dwayne stated that will be in his report.
  - **Steve Cowdrey** – Steve stated that with the issues we have had with the conditional Use permits. He asked that we put a moratorium on the conditional use permits until we revisit the ordinance. Dwayne stated that we can get that set up for the next meeting
- **MAYOR'S REPORT:** Dwayne reported on the Grant funding that Tim had questions about. Dwayne reported that he has applied for two grants with the Department of Natural Resources for Fire Grants, with NO match. The first grant was \$23,000 for PPE and Communications and the other grant was for \$98,967.00 for Operations, which he used to purchase a Custom Configured 6X6 ATV.  
Dwayne also reported that there will be an Asotin County Town Hall meeting tomorrow night at 5:30 at the Fire Hall on Appleside in Clarkston to talk about the 1/10 percent of sales tax for Emergency Communications. This is the tax that will need to put on the ballot; therefore, they are educating the public as to the importance of this tax.  
Dwayne also reported that the bids for the WSDOT 1<sup>st</sup> Street Project were opened on the 18<sup>th</sup>, so we should be hearing from them soon, about the results.
- **RESOLUTIONS & ORDINANCES:**
  - **Resolution 2025-749** A Resolution Entering in to a Interlocal Agreement Creating Pre-Membership Conditions Between Washington Cities Insurance Authority and City of Asotin.
- **Motion to approve Resolution 2025-749 by Cowdrey/Weakland, motion passed 5/0**
  - **Resolution 2025-750** A Resolution Authorizing the Mayor to submit the Office of Public Defense Grant Application.
- **Motion to approve Resolution 2025-750 by Loseth/Cowdrey, motion passed 5/0**
- **EXECUTIVE SESSION: NONE**

- **ADJOURNMENT:**

**Motion to adjourn by Cowdrey/Weakland, Motion passed. 5/0  
Meeting adjourned at 6:15pm.**



Dwayne Paris, Mayor



Tina Davidson, Clerk-Treasurer