

# ASOTIN CITY COUNCIL MINUTES

**SEPTEMBER 8, 2025**

**Asotin City Hall, 121 Cleveland Street, Asotin WA**

- **CALL TO ORDER:** Pro-Tem Mayor Lori Loseth, called the City Council Meeting to order at 5:30p.m.
  - **PLEDGE OF ALLEGIANCE:** Pro-Tem Mayor Loseth led the Pledge of Allegiance.
  - **ROLL CALL:** Steve Cowdrey, Craig Stein, David Weakland and Tim Ottmar
  - **Mayor Pro-Tem** asked to adjust the agenda to move the proclamation to New Business.
  - **STAFF PRESENT:** Tina Davidson, City Clerk-Treasurer
  - **PUBLIC PRESENT:** Jim Rose, Kerri Sandaine, Rozella Wood
  - **ORAL COMMUNICATIONS- PUBLIC COMMENT:**
    - Rozella Wood – Wanted to know who takes care of the trees in front of the businesses on 2<sup>nd</sup> Street. They need branch trimmed. Tina replied that the Lion’s Club helps to take care of them on their side and help with the city in taking care of the ones on this side. She will ask Master Gardeners to take a look at them. She also stated that some of the shrubs in the curb islands are blocking the view of traffic and school kids. She would like to have the one by the school with the tall grass, cut down. Tina will let public works know.
  - **CONSENT CALENDAR:**

**Minutes of August 25th, 2025 Regular Meeting**  
Payroll 8/31/2025 Payroll CK#47350 - 47354 Including EFT’s; \$23,382.19  
Expense Claims 9/5/2025 CK#47357 - 47381 Including EFT’s; \$109,640.07  
Voids: Ck# 47355 & 47356  
**Motion to approve the consent calendar by Cowdrey/Weakland, motion passed 4/0**
  - **UNFINISHED BUSINESS:**
  - **NEW BUSINESS: Constitution Week Proclamation signing.** Mayor Pro-Tem Lori Loseth read the Proclamation allowed too the council. The Proclamation whereas September 17<sup>th</sup> marks the two hundred and thirty-eight anniversary of the drafting of the Constitution of the United States. Linda Miltenberger who provided the Proclamation and Mayor Pro-Tem took a picture of the signing.
  - **CONSULTANT/CONTRACTOR REPORTS: None**
  - **CLERK’S REPORT:** Tina reported, she is working on Payroll Budget and will have it at the next meeting, when Dwayne is present.
  - **DEPARTMENTS:**
    - **POLICE DEPARTMENT:** None
    - **FIRE DEPARTMENT:** None
    - **PLANNING COMMISSION:** Next Meeting September 25, Conditional Use Permit.
- COUNCIL COMMUNICATIONS - COMMITTEE/LIAISON REPORTS**
- **Lori Loseth** – Lori reported that she will be attending the MPO meeting for the mayor. Due to his work schedule.
  - **Craig Stein** – Craig asked who was responsible for someone tripping on a sidewalk in Appleford addition. Tina stated the homeowner. Tina will find out more on this and let Craig know. Need to find out where the accident happened.
  - **David Weakland** –None
  - **Tim Ottmar** – Annexation: Tim had a constituent address him about Annexing the Clemens addition into the city of Asotin. This was just to be a general discussion, but it was

placed on the agenda, which drew the attention of Clemens Addition residents. Steve Cowdrey provided a range of information pertaining to the previous year's request to annex. A good discussion was had by all. Kerri Sandaine did an article in the tribune regarding this topic. Article in file.

- **Steve Cowdrey** –Provided materials regarding the Annexation.
- **MAYOR'S REPORT:**
- **RESOLUTIONS & ORDINANCES:**
- **EXECUTIVE SESSION: NONE**
- **ADJOURNMENT:**
  - Motion to adjourn by Cowdrey/Weakland, Motion passed. 4/0**
  - Meeting adjourned at 5:54pm.**

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Lori Loseth, Mayor Pro-Tem

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Tina Davidson, Clerk-Treasurer