

# ASOTIN CITY COUNCIL MINUTES

May 11<sup>th</sup>, 2026

Asotin City Hall, 121 Cleveland Street, Asotin WA

- **CALL TO ORDER:** Dwayne Paris, Mayor, called the City Council Meeting to order at 5:30p.m.
- **PLEDGE OF ALLEGIANCE:** Mayor Paris, led the Pledge of Allegiance.
- **ROLL CALL:** Steve Cowdrey, Lori Loseth, Craig Stein, David Weakland and Tim Ottmar
- **STAFF PRESENT:** Tina Davidson, City Clerk-Treasurer
- **PUBLIC PRESENT:** Scott from Keller Engineering.  
Scott gave a brief overview of the projects Keller is working on for the city.
  - P.U.G. Periodic Update Grant – Updating the Critical Area Ordinance. This is a two-year project and they have completed the 1 year’s set of deliverables. They will submit the final deliverables in June of 2027 to complete the project.
  - Dept of Health Water Loan-They worked on getting the Loan application submitted. Tina received the letter stating that loan has been approved. Toal amount of loan is \$102,000, 10-year loan, with a 2% Loan fee of \$2,000. With a 0% interest rate.
  - They also just finished the plan review for the Short Plat at 320 Harding. This was a single lot that was divided into 4 lots, which took some work, but got it done.
- **PUBLIC HEARING - 5:35pm NOTICE OF PUBLIC HEARING**  
**The City of Asotin, WA does hereby give notice of a Public Hearing to be held on Monday 5/11/26 at 5:35 pm at Asotin City Hall, 121 Cleveland, Asotin WA. On the Six Year Transportation Plan.**  
**Hearing Opened: 5:35 pm**  
**NO COMMENTS**  
**Hearing Closed: 5:37**
- **ORAL COMMUNICATIONS: None**
- **CONSENT CALENDAR:**
- **Minutes of April 27<sup>th</sup>, 2026, Regular Meeting**  
Payroll 4/30/2026 Ck# 47815 – 47819 Including EFT’s; \$24,831.52  
Payroll Fire Dept./EMS 5/1/2026 Ck# 47820 – 47830 Including EFT’s; \$14,383.42  
Expense Claims 5/11/2026 Ck# 47831 - 47860 Including EFT’s; \$35,830.05  
Voids: Ck#  
**Motion to approval Consent Calendar by Cowdrey/Ottmar, motion passes 5/0**
- **UNFINISHED BUSINESS:**
  - **DaBella** – Adam was notified of our decision from the last meeting, suspending DaBella’ Business License for 6 months. Tina will follow up with Adam to make sure that letter was sent and get a copy for the file.
- **NEW BUSINESS:**
  - **Business Licenses Reviewed:** Dessa supplied copies off all business licenses that she has authorized since last meeting.
- **CONSULTANT/CONTRACTOR REPORTS: None**
  - **CLERK’S REPORT:** Tina Reported that the reserve Officer has not been on duty in a while. Dwayne reported that he was notified that he would not be working for a while due to personal reasons. Tina also reported that last weekend they had “Motorcycle” Test riding at CLG Park. It was free and they will be doing this periodically, to help educate and train riding a motorcycle. Tina will be going on vacation from the 18<sup>th</sup> to the 22<sup>nd</sup>. Coming

in on the afternoon of the 18<sup>th</sup> for the WCIA Insurance Audit. Dessa will be closing the office at 1:00. Tina also reported that the 13<sup>th</sup> is the day that Dallas Hollands Dog will be turned over to the Animal Shelter. Tina also reported that the National Honor Society is wanting to some more community service for us. So, they are going to finish painting the fences around town. She stated that she will be training with Code Publishing to get the Asotin Municipal Codes corrected. This will help us to make sure we are in compliance. Tina stated she has the following to get done before going on vacation:

- Annual Report – Due May 30th
- AWC 2025 Salary & Benefits Report – Due May 15th
- Office of Defense Grant Report – Due June 1
- Public Records Request – Finalized by May 22
- Training with Code Publishing – May 12th
- WCIA Board Meeting that is required for us to be members – May 15th
- WCIA Audit and Annual Review Meeting – May 18th

- **DEPARTMENTS:**

- **POLICE DEPARTMENT:** Monte was out sick last week and is at WASPC training all next week. Returning to work on the 26th
- **FIRE DEPARTMENT:**
- **PLANNING COMMISSION:** Next Meeting Short Plat Public Hearing June 11<sup>th</sup> @ 5:30

- **COUNCIL COMMUNICATIONS - COMMITTEE/LIAISON REPORTS**

- **Lori Loseth** – None
- **Craig Stein** – None
- **David Weakland** – None
- **Tim Ottmar** – Tim commented on how nice the city park looks. He mentioned that one of the benches is missing the dedication plate. Tina will check on it, if it is missing, we will get it replaced. He wants to make sure that there are signs for dogs everywhere, if we need to get more, let the guys order more. He also notices people using the city dumpsters for personal use. Nothing we can do about it, but it is very frustrating. Dwayne stated he would like to see what kind of dumpsters Sunshine Disposal has to see if anything different then what we have now.
- **Steve Cowdrey** – Steve reported on the RV dump station. He is recommending that we close it. Due to the liability of it and that it is a free service. We need to look at what it takes to get it closed.

- **MAYOR'S REPORT:**

Dwayne read the Older American Month May 2026 Proclamation.

- **Motion to approve May 26, 2026 as Older American Month 2026 by Loseth/Stein, motion passes 5/0**

Dwayne reported that the WWRP Computer system is having some issues and Bob is working on these issues. The Boat Races will be this weekend. Kings Lane is on the list this year to have Dust control. The Bridges have been inspected and they passed inspection. The Tank divers did inspections last week. All is good.

Dwayne gave a briefing on what is planned for this year's 9-11 Procession. This will be the 25<sup>th</sup> Anniversary of 9-11 and the 250 Years Celebration. Therefor a special event will happen at the LCSC Baseball field after the procession. Dwayne will be providing all first responders with a special coin that represents the 25 years and the 250 Year celebrations.

- **RESOLUTIONS & ORDINANCES:**

- **Ordinance 2026-909** – An Ordinance amending Ordinance 2009-741 Section 15.04.017 of The Asotin Municipal Code, Grading-Section B: Plan Check/Review Fee & Permit Table. *(Second Reading)*
- **Motion to approve SECOND READING of Ordinance 2026-909 by Weakland/Stein, motion passes 5/0**
  
- **Ordinance 2026-910** – An Ordinance of The City Council of The City of Asotin, Washington, Amending Ordinance 2025-906 The 2026 Budget and Authorizing Necessary Adjustments. *(Second Reading)*
- **Motion to approve SECOND READING of Ordinance 2026-910 by Ottmar/Stein, motion passes 5/0**
  
- **Ordinance 2026-911** -An Ordinance of The City Council of The City of Asotin, Washington, Amending Ordinance 2025-902, Chapter 5.08; Commercial Solicitors and Itinerant Merchants, Section: 5.18.010, and Providing for the Effective Date Hereof. *(Second Reading)*
- **Motion to approve SECOND READING of Ordinance 2026-911 by Cowdrey/Stein, motion passes 5/0**
  
- **Resolution 2026-767** – Amended Six Year Transportation Improvement Program for January 1, 2026 to December 31, 2031
- **Motion to approve Resolution 2026-767 by Cowdrey/Weakland, motion passes 5/0**

- **EXECUTIVE SESSION: None**
- **ADJOURNMENT:**

**Motion to adjourn by Cowdrey/Weakland, Motion passed. 5/0  
Meeting adjourned at 6:10pm.**

---

Dwayne Paris, Mayor

---

Tina Davidson, Clerk-Treasurer